



# PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE

(An Institution Functioning Under the Aegis of the Pondicherry Society for Higher Education (PONSHE) Govt. of Puducherry)

(included under Section 2 (f) and 12 (B) of the UGC Act 1956)

Dr. S. BABU, M.A, M.Phil., Ph.D.  
PRINCIPAL

KALITHEERTHALKUPPAM,  
MADAGADIPET (POST),  
PONDICHERRY - 605107.  
Mobile: +91 94436 16759

Ref.No.

Date:

## Clarification – Extended Profile Deviations

### 3.2 Number of sanctioned posts year-wise during last five years

Sl.No	sanctioned posts	2020-2021	2019-20	2018-19	2017-18	2016-17
1	Regular	18	18	18	18	18
2	Short-Term Contract	13	12	15	15	15
Grand Total		31	30	33	33	33

**Note:** Since the total sanctioned strength for regular is not filled, the shortage has been filled through the Short-Term Contract.



Principal  
Dr. S. Babu

**PRINCIPAL**  
**PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE**  
**Kalitheerthalkuppam, Puducherry-605 107.**

8B  
1/4/2021

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)

**(PONSHE – REGN No.397/2007)**

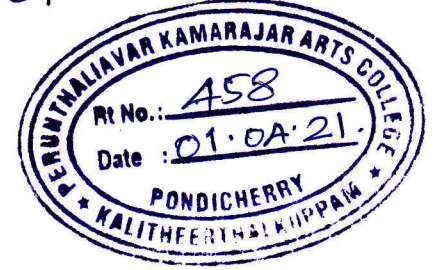
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No. 342/PONSHE/Estt/E3/particulars/2019 / 88

dt: 31 .03.2021

To,

The Principal,  
Perunthalaivar Kamarajar Arts College,  
Kalitheerthalkuppam  
Puducherry.



Sir,

Sub: PONSHE – Estt. – Details of sanctioned posts for the  
Academic years 2015-16 to 2020-21 – Reg.

Ref: Your letter No,100/PKACK./Aca/2020-21/373  
dt.26.03.2021

&&&&&

With reference to the letter cited on the subject mentioned above, I am to state that during 2015-16, 14 nos. of the following teaching posts were created and sanctioned for PKAC in the 6<sup>th</sup> General Body Meeting of PONSHE held on 06.03.2015.(Copy of minutes enclosed)

Sl.No	Discipline	No. of post sanctioned
1	Tamil	1
2	English	1
3	Mathematics	1
4	Computer Applications	4
5	Tourism	2
6	Commerce	5

2. Further no posts were sanctioned during the academic year 2016-17 to 2020-21. Moreover no sanctioned posts were made for short term contract. However, suitable staff are engaged on contract basis in the vacant posts based on the requirements.

Yours faithfully,

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(B. RAJINA)  
JUNIOR ACCOUNTS OFFICER



**MINUTES OF THE SIXTH MEETING OF THE GOVERNING BODY OF PONDICHERRY SOCIETY FOR HIGHER EDUCATION (PONSHE) HELD ON 6<sup>TH</sup> MARCH, 2015 IN THE CHAMBER OF SECRETARY TO GOVT.(EDUCATION) -CUM- CHAIRMAN, PONSHE, PUDUCHERRY**

The following members were present:

- |   |  |                  |
|---|--|------------------|
| 1 | Thiru G. Ragesh Chandra, I.A.S.,<br>Secretary to Govt. (Education),<br>Government of Puducherry.                             | Chairman         |
| 2 | Thiru T. Karikalan,<br>Director of Higher & Technical Education,<br>Puducherry.  | Member Secretary |
| 3 | Thiru Ganessin. S,<br>Officer on Special Duty,<br>Directorate of Higher & Technical Education, Puducherry.                   | Member           |
| 4 | Dr. T. Savadamuthu,<br>Principal,<br>Perunthalaivar Kamarajar College of Education, Karaikal.                                | Member           |
| 5 | Dr. S. Madhavan,<br>Principal,<br>Indira Gandhi College of Arts & Science,<br>Kathirkamam, Puducherry.                       | Member           |
| 6 | Dr. Cheryl-Ann Gerardine Shivan,<br>Principal,<br>Perunthalaivar Kamarajar Arts College,<br>Kalitheerthalkuppam, Puducherry. | Member           |
| 7 | Dr. S. Madhavan,<br>Principal (i/c),<br>Rajiv Gandhi College of Arts & Science, Thavalakuppam,<br>Puducherry.                | Member           |
| 8 | Dr. R. Hemalatha,<br>Principal,<br>Kasthurba College for Women,<br>Villianur, Puducherry.                                    | Member           |

The Chairman welcomed the members present.

2. The Regional Director, NCTE, Bangalore, University Nominee, Pondicherry University, Puducherry, Under Secretary to Govt.(Finance) and Under Secretary to Govt.(Education) could not attend the meeting due to their pre-occupations.

3. The minutes of the meeting of Fifth Governing Body of PONSHE held on 09.07.2012 was read and recorded.
4. The action taken report on the minutes of the Fifth meeting held on 09.07.2012 was taken note of by the members.
5. The matters placed before the Governing Body for ratification were approved.
6. The following decisions have been taken in respect of agenda items placed for consideration:

**5.1 Placing the Auditor's Report for the financial year 2011-12, 2012-13 & 2013-14**

M/s. R.Suresh & Co., Puducherry and M/s. Sonal Mehta, Puducherry who were entrusted with the work of auditing the accounts of the PONSHE and its constituent colleges have submitted the Audit Report for the financial year 2011- 12 and for the financial years 2012-13 & 2013-14 respectively.

The same are placed before the G.B in Annexure - I.

**Decision:** Approved in toto.

**5.2 Placing the Inspection Report on the Accounts submitted by the Principal Accountant General (Civil Audit)**

Inspection report on the Accounts of the Office of the Member Secretary, PONSHE is placed before the Governing Body in Annexure - II.

**Decision:**

Inspection report was carefully taken note of by the Governing Body.

The Chairman made the following observations:

- (1) Recovery of professional tax from the salary of teaching and non-teaching staff to be made periodically and the same to be remitted to the concerned Municipality / Panchayats, without expecting their demands.
- (2) In the CPF scheme, employer's contribution @ 10% of the Pay in the Pay Band plus Academic Grade Pay to be deposited in the Bank account maintained for this purpose in a phased manner subject to availability of funds.
- (3) To transfer the post of Senior Accounts Officer from PKCE, Karaikal to PONSHE Society Office, Puducherry and to set up an Internal Audit Wing.
- (4) To conduct Governing Body meeting atleast twice in a year.

**5.3 Budget for the Financial Year 2015-16**

Name of the Office / College	Salaries / Wages	O.E./ O.C	Total
PONSHE OFFICE	42.00	12.00	54.00
IGCAS, Kathirkamam.	560.00	34.00	594.00
PKAC, Kalitheerthalkuppam.	184.00	22.00	206.00
RGASC, Thavalakuppam.	150.00	15.00	165.00
KCW, Villianur.	142.00	9.00	151.00
PKCE, Karaikal.	300.00	30.00	330.00
Total			1500.00
Salary for creation of 34 Asst. Professor posts, 1 post of Physical Director, and 3 posts of Laboratory Assistants, to be filled up on regular basis (8 months provision)			150.00
Construction of building / Renovation of class rooms, etc.			414.00
Payment of Employer's contribution for C.P.F.(upto 2013-14)			132.00
SCP (Book Bank, Soft skills & Personality Development, Guidance & Counselling, Remedial Counselling, Computer Literacy/Language Lab & Equipments)			100.00
Grand Total			2296.00

It is stated that an amount of Rs.1150 lakhs was allocated in B.E. 2014-15 to the Arts & Science Colleges and an amount of Rs.240.00 lakhs was allocated to B.Ed. College. The overall total amounts to Rs.1390 lakhs. The Government may be requested to provide additional funds through RUSA for construction of building in IGCAS & KCW during the financial year 2015-16.

**Decision:** Approved.

**5.4 Creation of Teaching and Non-teaching posts in the constituent Colleges run under the aegis of PONSHE**

**(1) Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam**

**(a) Teaching Posts : 14 Nos.**

The Principal, PKAC has stated that in 1997, 16 posts (non-teaching) were created for two UG courses. Now five courses exist viz., B.A.(Functional Tamil), B.Sc.(Mathematics), B.B.A. (Tourism & Travel Management), B.C.A., B.Com.(General) and the student strength has increased to 497. Hence, the Principal has requested to create the following 14 Assistant Professor posts in various disciplines to cope up the workload as per UGC norms and 11 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Tamil	96	96	96	Six	Five	One
2	English	42	41	41.5	Three	Two	One
3	Mathematics	82	77	79.5	Five	Four	One
4	Computer Applications	93	81	87	Five	One	Four
5	Commerce	74	84	79	Five	---	Five
6	B.B.A. (Tourism)	90	84	87	Five	Three	Two

**(b) Non-Teaching Posts : 11 Nos.**

- U.D.C.** : 1 No. is required for smooth function of office. There are around 500 students studying in five existing UG courses in the current year (2014-15). To look after University exams and academic related works one post is essentially required.
- Librarian** : 1 No. is required. About 6670 books are available in this college for the five UG courses. Every year new books are added to the Library. Hence, a Librarian post is required in addition to the post of one Assistant Librarian.
- Laboratory Assistant** : 1 No. is required to work in the Computer Lab.
- Marker** : 1 No. is required to assist the Director of Physical Education in conducting sports and games and in preparation of playground for conducting sports event.
- MTS (General)** : 2 Nos.  
31 faculties for this academic year 2014-15 are working in the 8 Departments of 5 courses available in this college. Group D posts are required to carry out the work assigned by the faculties of Departments. Hence, at least 2 MTS (General) posts are required.
- MTS (House Keeping)** : 4 Nos.  
This College building has one Ground Floor, one First Floor and one Second Floor with a total of 27 rooms which are to be cleaned every day and the college campus also to be kept clean and tidy. Hence, 4 posts of MTS (House Keeping) are essentially required. (Presently, employees from Self Help Groups are engaged through outsourcing)
- MTS (Gardening)** : 1 No.  
There exists a vast area of landscape. To maintain the existing gardens and the lawns 1 post of MTS (Gardening) is essentially required. (Presently an employee from Self Help Group is engaged through outsourcing)

**(2) Rajiv Gandhi Arts and Science College, Thavalakuppam**

**(a) Teaching Posts : 18 Nos.**

The Principal, RGASC has stated that the college runs five courses viz., B.Com. (General), B.Com.(Co-op. Management), B.B.A., B.Sc.(Computer Science) and B.C.A. At present 10 regular teaching staff are working in the College and 18 teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following 18 Assistant Professor posts in various disciplines as per the UGC norms and 3 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Co-op. Management	60	72	66	Four	Two	Two
2	Computer Science	79	79	79	Five	One	Four
3	Computer Applications	88	88	88	Five	---	Five
4	Business Administration	80	80	80	Five	---	Five
5	Mathematics	32	21	26.5	Two	One	One
6	English	33	33	33	Two	One	One

**(b) Non-Teaching Posts : 3 Nos.**

Assistant : 1 No. is required for smooth running of office work and for maintenance of student particulars.

L.D.C. : 1 No. is required for smooth running of office work and for maintenance of student particulars.

Laboratory Assistant : 1 No. is required to work in the Computer Lab.

**(3) Indira Gandhi College of Arts and Science, Kathirkamam**

**(a) Teaching Posts : 3 Nos.**

The Principal, IGCAS has stated that the college runs five courses viz., B.Sc., (Applied Microbiology), B.Sc.(Bio-technology), B.A.(Statistics), B.Com.(Foreign Trade), B.C.A. At present six regular teaching staff working in the College and three teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following three Assistant Professor posts in various disciplines as per the UGC norms for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Applied Microbiology	70	72	71	Four	Three	One
2	Bio-technology	70	72	71	Five	Three	Two

**(b) Non-Teaching Posts : NIL**

**(4) Kasthurba College for Women, Villianur**

**(a) Teaching Posts : NIL**

The Principal, KCW has stated that the college runs two courses viz., B.A. (Historical Studies) & B.A. (Social Work) exclusively for female candidates having student strength of 143. She has also stated that at present 12 posts of Assistant Professor in various disciplines were created and filled. However, there exists no College Director of Physical Education post in the College. Currently, one agency staff is engaged on contract basis through M/s.KEN Agency, Bengaluru in the discipline of Physical Education. Hence, she has requested to create one post of College Director of Physical Education and two other non-teaching posts for smooth functioning of the College for the ensuing academic year 2015-16, as given below:

**(b) Non-Teaching Posts : 4 Nos.**

College Director of Physical Education : 1 No. is required for smooth functioning of the College and welfare of student community.

MTS (General) : 1 No. is required to carry out the work assigned by the faculties of Departments and assist in office work.

MTS (House Keeping) : 2 Nos. is required to regularize the existing two full time casual labourers under the scheme Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009.

**(5) Perunthalaivar Kamarajar College of Education, Karaikal**

**(a) Teaching Posts : 6 Nos.**

The Principal, PKCE has stated that as per NCTE Regulations, 2014, the duration of B.Ed Course has been enhanced from one year to two years from the academic year 2015-16 and to comply before 31.10.2015. Thus the institution is to create additional six teaching positions for an intake of 100 students (Total of 200 students for two years). The NCTE has also listed the requisite number of Administrative and Professional staff for both B.Ed and D.El.Ed courses in the Regulations, 2014. The details of the teaching posts and non-teaching posts required, existing posts and the additional posts to be created for B.Ed. courses are given below:



-: 7 :-

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Assistant Professor of Education	Four	One	Three
2	Assistant Professor of Pedagogy	Eight	Seven	One
3	Lecturer in Visual Arts	One	---	One
4	Lecturer in Performing Arts	One	---	One

**(b) Non-Teaching Posts : 3 Nos.**

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Store Keeper	One	---	One
2	Technical Assistant	One	---	One
3	Computer Lab Assistant	One	---	One

**Decision:**

Approved for creation & filling up of teaching posts in PKAC - 14 Nos., RGASC - 18 Nos., IGCAS - 3 Nos. & PKCE - 6 Nos. Creation of non-teaching posts is deferred. It was decided to engage the MTS (General/ House Keeping/ Security) and Drivers on outsourcing basis according to the requirement.

**5.5 Renewal of contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases through M/s.KEN Consulting Pvt. Ltd., Bengaluru with the existing agreement and same terms & conditions**

It is submitted that approval was accorded by the Chairman, PONSHE for engagement of 37 teaching and 7 non-teaching staff in total 44 staff through M/s. KEN Consulting Private Ltd., Bengaluru for the period from 01.12.2014 to 30.06.2015 vide Order No.439/PONSHE/Estt./ E2/2013(Part II) dated 27.10.2014. It is now proposed to renew their contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases with the existing agreement and same terms & conditions for smooth functioning of the constituent Colleges.

**Decision:**

Deferred. No extension can be allowed after the expiry of the contract (i.e. from 01.07.2015) X

**5.6 Increasing the quantum of imprest amount of PONSHE from Rs.1,000/- to Rs.3,000/-**

The PONSHE has been sanctioned with an imprest amount of Rs.1,000/-. It is found that this imprest amount is highly insufficient to meet the unforeseen expenditure viz., courier charges, making arrangements for conduct of official meetings, refreshment charges etc. PONSHE, being an administrative head of all its five constituent colleges, it finds difficult to meet out the urgent and immediate expenditure with in the meager amount of Rs.1,000/-. Hence it is submitted that the Member Secretary (PONSHE) may be empowered to utilize a sum of Rs.3,000/- and it may be recouped whenever the amount has been utilized.

**Decision:**

After discussion, Governing Body has approved for increase in the imprest amount from Rs.1000/- to Rs.3,000/- in the PONSHE Office and all its constituent colleges.

**5.7 Implementation of uniform fee structure in all the constituent Arts & Science colleges of PONSHE**

The AG Audit party during their inspection has instructed to adopt an uniform fee structure among the constituent arts and science colleges of PONSHE and also directed for revision of existing fee structure. Accordingly, the revised uniform fee structure proposed for implementation by the constituent Arts & Science colleges of PONSHE from the ensuing academic year is as given below:

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
1	<b>Tuition fees</b> Residents (per semester)	500	500	100	300	100	300	100	300
2	<b>Tuition fees</b> Non-Residents (per semester)	500	500	250	400	250	400	250	400
3	Athletic Association (per annum)	60	60	30	60	30	60	30	60
4	College Day (per annum)	25	50	25	50	25	50	25	50
5	College Magazine (per annum)	40	50	25	50	25	50	25	50
6	College Union / Department Association (per annum)	40	40	20	40	20	40	20	40
7	College Calendar (per annum)	10	25	10	25	10	25	10	25
8	Medical Inspection (per annum)	10	10	10	10	10	10	10	10

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
9	Students Medical Assistance Fund (per annum)	10	10	10	10	10	10	10	10
10	Reading Room / Library (per annum)	10	10	10	10	10	10	10	10
11	Admission Fee (on admission only)	10	10	10	10	10	10	10	10
12	Laboratory for Science Group (per annum)	--	--	40	40	40	40	40	40
13	Fine Arts Association (per annum)	-	20	20	20	20	20	20	20
14	Stationery Fee (per annum)	10	20	10	20	10	20	10	20
15	Caution Money Deposit (on admission only)	50	50	50	50	50	50	50	50
16	Laboratory (For Bio-Technology / Applied Microbiology / Computer Science / Statistics) (per annum)	250	250	250	250	250	250	--	--
17	Test and Examination Fee (per annum)	27	50	--	50	--	50	--	50

**Decision:**

Approved the implementation of the uniform fee structure amongst the constituent colleges of PONSHE except tuition fees. The Chairman has suggested to approach leading Insurance companies to start an insurance scheme viz., "Students' Health Insurance Scheme" to cover untoward incidents viz., accidents / death, for the welfare of student's community in all the constituent colleges of PONSHE.

**5.8 Delegation of Administrative and Financial Powers to the Chairman, Member Secretary and Principals of constituent colleges of PONSHE (on par with their counterparts in the Government of Puducherry)**

In the Fourth Governing Body meeting it has been decided to delegate financial powers to the Chairman, Member Secretary, Principals as per the GFR and DFPR issued by the Government from time to time. Now, it is proposed to delegate the Administrative and Financial Powers to the Chairman, Member Secretary, Principals of Constituent Colleges of PONSHE on par with the latest Government Order issued by the Finance Department, Puducherry re-delegating the financial powers.

The proposed delegation of Administrative and Financial Powers to the Chairman, Member Secretary, Principals of constituent colleges (on par with their Counterparts in the Government of Puducherry) is placed before the Governing Body in Annexure - III.

**Decision:**

Approved with modifications at Sl.Nos.10, 12, 26, 35, 42(i) and 55.

**5.9 Provision of video surveillance camera systems in the constituent colleges of PONSHE**

Recently, the functioning of PKAC, K.T.Kuppam, Puducherry was disturbed and it was forced to close for a couple of days due to unrest and fight amongst the groups of students supported by outsiders. The Principal has suggested for provision of surveillance system in the College in 24x7 basis to tide over such a situation in future for smooth functioning of the college and in security angle also. It is pertinent to mention that this facility is already in existence in the Bharathidasan Govt. College for Women, Puducherry. Therefore, it is submitted for approval that a video surveillance camera systems may be installed in all the constituent colleges of PONSHE.

**Decision:**

Approved. After obtaining approval from the Competent Authorities, it will be installed only in the normal places and not in the sensitive places.

**INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE, KATHIRKAMAM**

**5.10 Construction of own College building**

The Principal has stated that a land measuring an extent of 2Ha-99A-2C at Oulgaret Revenue Village has been acquired by the Govt. and handed over to the PONSHE on 17.07.2009 for the purpose of construction of own building for the IGCAS, Kathirkamam. However, the College is functioning in Govt. Girls Hr. Sec. School campus from its inception.

Since the College is not functioning in its own building, it cannot be able to apply for permanent affiliation from the Pondicherry University.

Due to non-acquiring of permanent affiliation and not having its own campus, it is deprived from getting financial assistance from the UGC though the College is included under section 2(f) of UGC Act. It is mandatory for the college to have its own building to get 12(b) status from UGC.

The Pondicherry University has instructed to take steps for setting up of a Language lab. for imparting new techniques in teaching and enriching the knowledge of the students. However, the College is facing inadequate space for setting up the lab.

**Decision:**

Approved for construction of own building in the acquired land measuring to an extent of 2Ha-99A-2C at Oulgaret Revenue Village. The Chairman viewed to take action for availing loan from HUDCO / NABARD for construction of the building.

**5.11 Upgradation of the post of Driver (LMV) in IGCAS as Driver (LMV) Grade-II, on par with similar post available in Govt. of Puducherry**

There exist three Driver posts in the constituent colleges of PONSHE as per the Recruitment Rules available in the Society. Currently, the one LMV Driver post carrying the grade pay of Rs.1900/- was filled up by posting Thiru R.Kaliaperumal, who was appointed and working as Driver in IGCAS w.e.f. 04.12.2006. Now, the individual has completed eight years of service 03.12.2014 and become eligible for promotion to the post of Driver Grade-II which carries grade pay of Rs.2400/-.

It is pertinent to point out that, there exists no post in the Grade of Driver (LMV) Grade-II to offer promotion to the individual. Hence, it is necessitated to upgrade the lone post of Driver (LMV) in IGCAS which is equivalent to the post of Driver (LMV) Grade-III available in the Government of Puducherry, as Driver (LMV) Grade-II.

The proposed Recruitment Rules for the post of Driver (LMV) Gr-II, on par with RRs available in Govt. of Puducherry is as follows:

1	Name of the post	:	Driver (LMV) Grade-II
2	Number of post	:	1 (One) subject to variation dependent on work load
3	Classification	:	General Central Services Group C Non-Gazetted Non-Ministerial
4	Pay Band and Grade Pay / Scale of Pay	:	Pay Band-1 Rs.5200-20200 + Grade Pay Rs.2400
5	Whether Selection post or non-selection post	:	Non-Selection
6	Age limit	:	Not applicable
7	Educational and other qualifications	:	Not applicable
8	Experience	:	Promotion from Driver (LMV) who have put in 8 years of continuous years in the grade after appointment thereto on regular basis
9	Period of probation if any	:	Not applicable
10	Method of Recruitment	:	By Promotion
11	Composition of Recruitment Committee in the case of Direct Recruitment	:	1. Chairman, PONSHE 2. Member Secretary, PONSHE 3. S.A.O., PONSHE

**Decision:** Approved.

### **5.12 Enhancement of Cheque Drawing Power**

The Principal has stated that till date, he has been empowered cheque drawing power to the tune of Rs.10,000/- which is found to be highly insufficient to meet out the price hike of all supplies of chemicals, reference books, subject books, servicing cost and labour charges towards maintenance of lab. equipments and computers, etc.

As the College is offering non-traditional courses viz., B.Sc. (Bio technology), B.Sc.(Applied Microbiology), B.C.A and B.Sc. (Statistics) which are lab oriented courses. Hence the financial requirement is highly required for the smooth conduct of practical classes so as to avoid student problems. Hence, Principal has requested to enhance the cheque drawing power from Rs.10,000/- to Rs.20,000/-.

It is proposed in the present GB Meeting to re-delegate the Administrative / Financial powers to the Principals of the constituent College. Hence, the need for enhancement of cheque drawing powers to the Principal does not arise.

**Decision:** Deferred.

### **5.13 Constitution of Condemnation Committee**

The Principal has stated that the College is functioning from the year 2001 in the premises of Govt. Girls Hr. Sec. School. Almost 13 years have been passed and furniture purchased at the time of inception of this college became old and obsolete. Hence, the necessity arises to condemn the old and obsolete materials, as there is no separate place for keeping the old/scrap materials.

Before condemnation, it is essential to get approval of the condemnation committee. But there is no such committee was formed and the official procedure could not be followed further in disposing the scrap materials dumped.

Hence, it is suggested that action may please be taken to form a condemnation committee with the following members on par with Government Colleges:

- |  |             |
|--|-------------|
| 1. Principal of concerned College        | -- Chairman |
| 2. Senior Accounts Officer, PONSHE       | -- Member   |
| 3. Assistant Engineer, Electricity Dept. | -- Member   |
| 4. Assistant Engineer, PWD               | -- Member   |
| 5. Stores Superintendent, DAT            | -- Member   |

### **Decision:**

The Governing Body approved the constitution of condemnation committee as mentioned in the Agenda. After approval of the condemnation committee, approval of the Member Secretary, PONSHE is required to be obtained before condemnation.

**PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE, KALITHEERTHALKUPPAM**

**5.14 Construction of II phase building**

The Principal has requested for construction of building (Second phase) in view of starting of new courses in future which includes the following :

- (1) Class rooms block
- (2) Administrative / Library block
- (3) Auditorium
- (4) Tennis court
- (5) Kabbadi court
- (6) Open gallery
- (7) Running track (200 mts. & 400 mts.)
- (8) Volley Ball court
- (9) High Jump court
- (10) Basket Ball court

If financial position does not permit, she has requested to construct at least Auditorium in the ensuing financial year.

The Principal's request for construction of Auditorium may be approved in the welfare of students' community.

**Decision:** Deferred due to paucity of funds.

**5.15 Erection of Statue (bust) of Perunthalaivar Kamarajar**

The Principal has stated that the college is named after the people's leader Perunthalaivar Kamarajar. Erection of his statue (bust) is one of the long pending. Therefore, she has requested to erect a bust of the leader. ✓

**Decision:** Approved.

**5.16 Provision of an Arch at the entrance of the College**

The Principal has stated that there exists a provision for erection of an Arch at the entrance of the College and the PONSHE has been addressed in the past for completion of the Arch. At present, a new iron board has been set up as a temporary arrangement. Therefore, she has requested to consider the provision of an Arch at the entrance of the College. ✕

**Decision:**

Approved for erection of PVC or Metal Arch.

**5.17 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the College has been sanctioned with an imprest amount of Rs.1000/-. This amount found to highly insufficient to meet the day to day expenses due to the price hike of all commodities. Therefore, she has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**RAJIV GANDHI ARTS AND SCIENCE COLLEGE, THAVALAKUPPAM**

**5.18 Filling up the vacant non-teaching posts**

The Principal has requested to fill up the vacant posts of Superintendent, UDC (2 Nos.) and Storekeeper Grade-III in view of increase in work load for smooth functioning of the office and in consideration of the welfare of students community.

**Decision:**

Instructed to address the DP&AR / DAT to fill up the posts, on deputation basis.

**5.19 Construction of own Building**

The Principal has stated that due to lack of an own building for the College, it becomes very difficult to obtain affiliation from the Pondicherry University. He has also stated that land has been allotted for college use but construction not yet commenced. Hence he has requested to sanction an amount of Rs.3,00,00,000/- ( Rupees three crores only) to construct own building (both Academic and Administrative) for the following estimate:

1.	15 Classroom	-	4800+5400 = 10200 Sq.ft.
2.	Two Laboratory	-	2000 Sq.ft.
3.	One Library	-	2000 Sq.ft.
4.	Principal's Room	-	600 Sq.ft.
5.	Office Room	-	600 Sq.ft.
6.	Two Staff Room	-	1200 Sq.ft.
7.	Store Room	-	600 Sq.ft.
8.	NCC/NSS	-	600 Sq.ft.
9.	Sports Room	-	600 Sq.ft.
10.	Multipurpose Hall	-	2000 Sq.ft.
	<b>TOTAL</b>	-	<b>20400 Sq.ft.</b>

**Decision:** For the time being deferred. However, the Chairman expressed to take action for getting one more room from GHSS, Thavalakuppam, Puducherry.



**5.20 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the expenses in the College are increased nowadays. Therefore, he has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/- for smooth running of the day-to-day expenses.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**KASTHURBA COLLEGE FOR WOMEN, VILLIANUR**

**5.21 Construction of Own building**

The Principal has requested for construction of a two storeyed building by utilizing the vacant land measuring an extent of 1.5 acres lying in the premises of Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry as permitted vide Order No.433061/CS(Edn)/E.10/2009 dated 20.10.2008.

**Decision:**

Approved with instructions to prepare a detailed plan to avail loan from HUDCO for construction of the building.

**5.22 Accommodation of College in one separate section of Kannagi Govt. Girls Hr. Sec. School, Villianur**

The Principal has requested for accommodation of the college in one separate section of the premises belonging to the Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry and provision of separate electric line till the construction of new building.

**Decision:** Deferred.

**5.23 Absorption of two full time casual labourers in the proposed regular posts of M.T.S. (House Keeping)**

The below mentioned two full time casual labourers were engaged w.e.f. 20.09.2012 in the KCW, Villianur. Now, they have completed more than two years of service and possess educational qualification of H.Sc., passed. The individuals have also requested for their absorption in the regular post of MTS (House Keeping). Hence, it is now proposed to consider them for absorption in the regular post of M.T.S.(House Keeping) proposed to be created in the College based on the Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009:

Sl. No	Name Tmt./Selvi	Date of Birth	Qualification	Date of engagement of Part-time	Date of engagement of full-time
1	K.Pourani	02.08.1973	H.Sc.,	11.11.2005	20.09.2012
2	D.Kannagi	03.08.1987	H.Sc.,	11.11.2005	20.09.2012

**Decision:** Deferred.

**5.24 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**PERUNTHALAIVAR KAMARAJAR COLLEGE OF EDUCATION, KARAIKAL**

**5.25 Regularisation of ad-hoc services of Mrs. G. Bavani, Assistant Professor of Tamil (B.Ed. Course)**

The Principal has stated that the post of Assistant Professor of Tamil was vacant from 23.11.2012 and hence the proposal for filling up of the same was submitted to PONSHE. In the mean while, Mrs. G.BAVANI who was working as Lecturer in Tamil (D.El.Ed. course) submitted an application with the request to consider for the post of Assistant Professor in Tamil since she was having the minimum eligibility for the post of Assistant Professor of Tamil as per the university regulations. By considering her application, she was placed in the post of Assistant Professor of Tamil on 27.09.2013 on ad-hoc basis.

He has further stated that since this post is already created one by the society for this college and the incumbent is having the requisite qualifications as prescribed by the authorities (NCTE, UGC and Pondicherry University), he has therefore requested that her services may be placed on regular basis from the date of joining i.e. from 27.09.2013.

**Decision:** Approved.

**5.26 Enhancement of the duration of B.Ed. course from one year to two years and creation of additional facilities**

The Principal has stated that NCTE has notified the revised Norms and Standards for the courses in Teacher Education, Fine Arts, Physical Education etc. as NCTE (Recognition, Norms and Procedure) Regulations, 2014 and the same has been published in the Gazette of India (Extra ordinary - No. 346 dated 01.12.2014) as detailed below.

- The existing teacher education institutions will move to composite institutions gradually. (Sec 2(b) of NCTE Regulations 2014). Since this college is offering both D.El.Ed. and B.Ed. courses, this college comes under the category of Composite College.
- The duration of B.Ed. programme has been enhanced from one year to two years from the academic year 2015-16 and
- Accordingly the college has to provide the required additional infrastructure and instructional facilities based on the enhancement of the duration of the course and the same should be completed by 31<sup>st</sup> October, 2015.
- Creation and recruitment of additional teaching positions and Administrative & Professional Staff
- Upgrading and strengthening the existing facilities – Procurement of Furniture, Laboratory facilities, Library, Common Room etc.

Therefore, he has requested to provide additional infrastructure and instructional facilities to comply with the new regulations before 31.10.2015 to offer the two year B.Ed. course from the academic year.

**Decision:** Approved.

#### **5.27 Conversion of H.O.D. – D.El.Ed. post as Assistant Professor for B.Ed. Course**

The Principal has stated that as per the NCTE Regulations, 2014, the faculty in the specialized courses can be shared with other teacher education courses, the requirement of faculty positions for D.El.Ed. course with an intake of 50 students will be only 5 Lecturers in curriculum and pedagogy. At present, there are 6 posts (HOD-1 & Lecturers-5) for D.El.Ed. course. Hence he has requested to convert the post of HOD as Assistant Professor for B.Ed. since both are with same qualification and pay scales.

**Decision:** Approved.

#### **5.28 Conversion of non-teaching posts of MTS (G) as Store Keeper, Instructor in Educational Technology as Technical Assistant, Instructor in ICT as Computer (ICT) Laboratory Assistant**

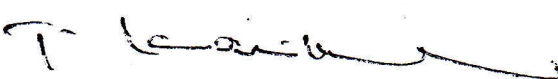
The Principal has stated that it is proposed to create the following posts by converting the existing vacant post of MTS (G) as Store Keeper, vacant post of Instructor in Educational Technology as Technical Assistant. The post of Instructor in ICT may be converted as Computer (ICT) Laboratory Assistant after the incumbent vacates his position.

Name of the post	No.	Qualification
Store Keeper PB1+ GP Rs. 1900/-	1	12 <sup>th</sup> Class pass with computer /Typing knowledge
Technical Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Physics/Electronics) / Diploma in Electrical and Electronics Engineering
Computer (ICT) Laboratory Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Computer Science)/BCA /Diploma in Computer Engineering

**Decision:** Deferred.

**Any other items with the permission of the Chair :**

1. The Governing Body decided to transfer the teaching and non-teaching staff working in all the constituent colleges of PONSHE as per the transfer policy, for its smooth functioning.
2. It was decided by the Governing Body for transfer of one four wheeler available in the PKCE, Karaikal to PONSHE Society Office, Puducherry.
7. The Governing Body meeting ended with a vote of thanks.

  
MEMBER SECRETARY, PONSHE  
- CUM - DIRECTOR OF HIGHER &  
TECHNICAL EDUCATION

  
CHAIRMAN, PONSHE  
- CUM - SECRETARY TO GOVT  
(EDUCATION)

2016-17 (Even)

1235

PONDICHERRY SOCIETY FOR HIGHER EDUCATION  
(PIPMATE COMPLEX, LAWSPET, PUDUCHERRY-605 008)  
&&&

No.439/PONSHE/Estt./E2/2013(Part II)

Puducherry, dt 19.12.2016.

OFFICE ORDER

Sub: PONSHE - Estt. - Engagement of teaching staff in  
Arts and Science Colleges of this Society - Extension  
of period - Regarding.

Ref: (1) This Society's Office Order No.439/PONSHE/  
Estt./E2/2015(PF.II) dated 19.12.2016.  
&&&

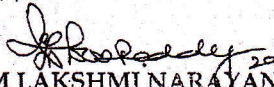
In continuation to the Office Order cited, approval of the Chairman (PONSHE) is hereby conveyed for the engagement of the following teaching staff through M/s.KEN PRIVATE LIMITED, BENGALURU for a further period of four months from 01.01.2017 to 30.04.2017 or till the necessity therefor ceases whichever is earlier..

Sl. No	Discipline	IGCAS	RGASC	PKAC	KCW	PKCE	TOTAL
01	Tamil	-	1	1	-	-	2
02	English	-	1	1	-	1	3
03	Commerce	1	1	5	-	-	7
04	Bio-Technology	2	-	-	-	-	2
05	Management (BBA)	-	5	-	-	-	5
06	Microbiology	2	-	-	-	-	2
07	Comp. Science	1	8	5	-	-	14
08	Mathematics	-	1	1	-	-	2
09	Tourism	-	-	2	-	-	2
10	Statistics	1	-	-	-	-	1
11	Social Work	-	-	-	1	-	1
	Total	7	17	15	1	1	41

2. The other terms and conditions will remain the same.

// BY ORDER //

1/2

  
(YASAM LAKSHMI NARAYANA REDDY)  
MEMBER SECRETARY

To

The Principal,  
IGCAS, Kathirkamam, Puducherry.

Copy to:

The Principal,  
RGASC / KCW / PKAC, PKCE KM  
Puducherry.

2016-17/odd) 77  
DICHERRY SOCIETY FOR HIGHER EDUCATION  
(PIPMATE COMPLEX, LAWSPET, PUDUCHERRY-605 008)

No.439/PONSHE/Estt./E2/2009

Dt.05-08-2014

ORDER

Sub: PONSHE – Estt. – Engagement of Agency  
Lecturers in Arts and Science Colleges of this  
Society for the academic year 2014-15 –  
Reg.

\*\*\*\*

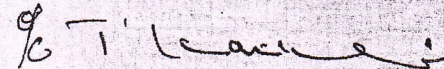
Permission of the Chairman (PONSHE) is hereby conveyed to engage teaching and non-teaching staff as detailed below in the Arts & Science Colleges of this Society through M/s. KEN CONSULTING PRIVATE LIMITED, BANGALURU for the academic year 2014-2015 or till the necessity therefor ceases with the existing terms and conditions:-

Discipline	IGCAS	RGASC	KCW	PKAC	Total
Tamil	-	1	-	1	2
English	-	1	-	1	2
Commerce	1	-	-	5	6
Statistics	-	-	-	-	
Biotechnology	2	-	-	-	2
Microbiology	2	-	-	-	2
Management (BBA)	-	5	-	-	5
Computer Science	-	8	-	5	13
Mathematics	-	1	-	1	2
Tourism	-	-	-	1	1
Physical Education	-	-	1	1	2
Lab Technician/Assistant	5	1	-	1	7
Total	10	17	1	16	44

2. The Principals of the concerned Colleges are empowered to select the lecturers from among the candidates sent by the firm. The list of the selected candidates may be sent to the Principal, IGCAS, Kathirkamam, who is empowered to enter into an MoU with the Firm and for making payment to the Firm after obtaining necessary attendance particulars from the concerned Principals. It is hereby emphasized that at no point of time the number of Agency Staff should exceed the strength as stated above in any College and the staff shall be engaged only as per the actual requirement or up to a maximum of 16 hours per week, whichever is less.

// BY ORDER //

6/6

14  
  
(T. KARIKALAN)

MEMBER SECRETARY

To  
The Principal,  
IGCAS/REGASC/KCW/PKAC,  
Puducherry.

Copy to:  
M/s. KEN Consulting Pvt. Ltd., No.32/1-2, Crescent Towers, Crescent Road,  
Highgrounds, Bangaluru – 560 001

2016-17 (odd)

PONDICHERRY SOCIETY FOR HIGH  
(PIPMATE COMPLEX, LAWSPET, PUDUC  
&&&

EDUCATION  
(05 008)

151

No.439/PONSHE/Estt./E2/2013(Part II)

Puducherry, dt 30.06.2016.

**OFFICE ORDER**

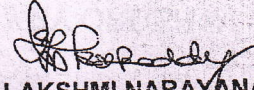
Sub: PONSHE – Estt. – Engagement of teaching staff  
in Arts and Science Colleges of this Society –  
Extension of period - Regarding.

Ref: (1) This Society's Letter No.527/PONSHE/  
Estt./E2/2015(PF.II) dated 08.01.2016.  
&&&

In continuation to the Office Order cited, approval of the Chairman (PONSHE)  
is hereby conveyed for the engagement of the teaching staff mentioned in the Office  
order first cited in the Arts & Science Colleges of this Society through M/s.KEN  
PRIVATE LIMITED, BENGALURU for the duration from 01.07.2016 to 30.09.2016 or  
till the necessity therefor ceases whichever is earlier.

2. The other terms and conditions will remain the same.

// BY ORDER //

  
(YASAM LAKSHMI NARAYANA REDDY)  
MEMBER SECRETARY

To  
The Principal,  
IGCAS, Puducherry.

Copy to:  
The Principal,  
RGASC / KCW / PKAC,  
Puducherry.



11

2016-17 (odd)

PONDICHERRY SOCIETY FOR HIGHER EDUCATION  
(PIPMATE COMPLEX, LAWSPET, PUDUCHERRY-605 008)  
&&&

No.439/PONSHE/Estt./E2/2013(Part II)

Puducherry, dt.: 11.10.2016.

**OFFICE ORDER**

Sub: PONSHE – Estt. – Engagement of teaching staff  
in Arts and Science Colleges of this Society –  
Extension of period - Regarding.

Ref: (1) This Society's Office Order No.439/PONSHE/  
Estt./E2/2015(PF.II) dated 30.06.2016.  
&&&

In continuation to the Office Order cited, approval of the Chairman (PONSHE)  
is hereby conveyed for the engagement of the teaching staff through M/s.KEN  
PRIVATE LIMITED, BENGALURU for a further period of one month from 01.10.2016  
to 31.10.2016 or till the necessity therefor ceases whichever is earlier.

2. The other terms and conditions will remain the same.

// BY ORDER //

SK OC

11/10

(YASAM LAKSHMI NARAYANA REDDY)  
MEMBER SECRETARY

11/10

11/10

To

The Principal,  
IGCAS, Puducherry.

Copy to:

The Principal,  
RGASC / KCW / PKAC,  
Puducherry.



2016-17 (odd)

223

ONDICHERY SOCIETY FOR HIGHER EDUCATION  
(PIPMATE COMPLEX, LAWSPET, PUDUCHERRY-605 008)  
&&&

No.439/PONSHE/Estt./E2/2013(Part II)

Puducherry, dt.: 14.11.2016.

**OFFICE ORDER**

Sub: PONSHE – Estt. – Engagement of teaching staff  
in Arts and Science Colleges of this Society –  
Extension of period - Regarding.

Ref: (1) This Society's Office Order No.439/PONSHE/  
Estt./E2/2015(PF.II) dated 11.10.2016.  
&&&

In continuation to the Office Order cited, approval of the Chairman (PONSHE)  
is hereby conveyed for the engagement of the teaching staff through M/s.KEN  
PRIVATE LIMITED, BENGALURU for a further period of one month from 01.11.2016  
to 30.11.2016 or till the necessity therefor ceases whichever is earlier.

2. The other terms and conditions will remain the same.

// BY ORDER //

5/5  
o/c

(YASAM LAKSHMI NARAYANA REDDY)  
MEMBER SECRETARY

11/11

14/11

14/11

14/11/16

To  
The Principal,  
IGCAS, Puducherry.

Copy to:  
The Principal,  
RGASC / KCW / PKAC,  
Puducherry.

2016-17 (odd)

CHENNAI  
PONDICHERRY SOCIETY FOR HIGHER EDUCATION  
(PIPMATE COMPLEX, LAWSPET, PUDUCHERRY-605 008)  
&&&

No.439/PONSHE/Estt./E2/2013(Part II)

Puducherry, dt. 14.12.2016.

OFFICE ORDER

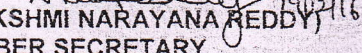
Sub: PONSHE – Estt. – Engagement of teaching staff  
in Arts and Science Colleges of this Society –  
Extension of period - Regarding.

Ref. (1) This Society's Office Order No.439/PONSHE/  
Estt./E2/2015(PF.II) dated 14.11.2016.  
&&&

In continuation to the Office Order cited, approval of the Chairman (PONSHE)  
is hereby conveyed for the engagement of the teaching staff through M/s.KEN  
PRIVATE LIMITED, BENGALURU for a further period of one month from 01.12.2016  
to 31.12.2016 or till the necessity therefor ceases whichever is earlier.

2. The other terms and conditions will remain the same.

// BY ORDER //

  
(YASAM LAKSHMI NARAYANA REDDY)  
MEMBER SECRETARY

To  
The Principal,  
IGCAS, Puducherry.

Copy to:  
The Principal,  
RGASC / KCW / PKAC,  
Puducherry.

12

8B  
1/4/2021

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)

**(PONSHE – REGN No.397/2007)**

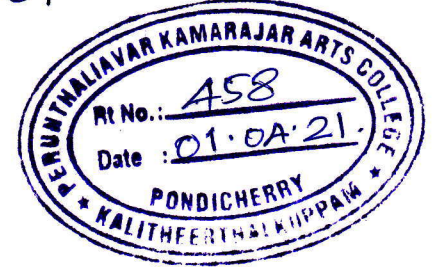
Address: PIPMATE Complex, Lawspet, Puducherry – 605 008	Phone: (0413) 2257832 Fax : (0413) 2254590
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No. 342/PONSHE/Estt/E3/particulars/2019 / 88

dt: 31 .03.2021

To,

The Principal,  
Perunthalaivar Kamarajar Arts College,  
Kalitheerthalkuppam  
Puducherry.



Sir,

Sub: PONSHE – Estt. – Details of sanctioned posts for the  
Academic years 2015-16 to 2020-21 – Reg.

Ref: Your letter No,100/PKACK./Aca/2020-21/373  
dt.26.03.2021

&&&&&&

With reference to the letter cited on the subject mentioned above, I am to state that during 2015-16, 14 nos. of the following teaching posts were created and sanctioned for PKAC in the 6<sup>th</sup> General Body Meeting of PONSHE held on 06.03.2015.(Copy of minutes enclosed)

Sl.No	Discipline	No. of post sanctioned
1	Tamil	1
2	English	1
3	Mathematics	1
4	Computer Applications	4
5	Tourism	2
6	Commerce	5

2. Further no posts were sanctioned during the academic year 2016-17 to 2020-21. Moreover no sanctioned posts were made for short term contract. However, suitable staff are engaged on contract basis in the vacant posts based on the requirements.

Yours faithfully,

32

(B. RAJINA)  
JUNIOR ACCOUNTS OFFICER



**MINUTES OF THE SIXTH MEETING OF THE GOVERNING BODY OF PONDICHERRY SOCIETY FOR HIGHER EDUCATION (PONSHE) HELD ON 6<sup>TH</sup> MARCH, 2015 IN THE CHAMBER OF SECRETARY TO GOVT.(EDUCATION) -CUM- CHAIRMAN, PONSHE, PUDUCHERRY**

The following members were present:

- |   |  |                  |
|---|--|------------------|
| 1 | Thiru G. Ragesh Chandra, I.A.S.,<br>Secretary to Govt. (Education),<br>Government of Puducherry.                             | Chairman         |
| 2 | Thiru T. Karikalan,<br>Director of Higher & Technical Education,<br>Puducherry.  | Member Secretary |
| 3 | Thiru Ganessin. S,<br>Officer on Special Duty,<br>Directorate of Higher & Technical Education, Puducherry.                   | Member           |
| 4 | Dr. T. Savadamuthu,<br>Principal,<br>Perunthalaivar Kamarajar College of Education, Karaikal.                                | Member           |
| 5 | Dr. S. Madhavan,<br>Principal,<br>Indira Gandhi College of Arts & Science,<br>Kathirkamam, Puducherry.                       | Member           |
| 6 | Dr. Cheryl-Ann Gerardine Shivan,<br>Principal,<br>Perunthalaivar Kamarajar Arts College,<br>Kalitheerthalkuppam, Puducherry. | Member           |
| 7 | Dr. S. Madhavan,<br>Principal (i/c),<br>Rajiv Gandhi College of Arts & Science, Thavalakuppam,<br>Puducherry.                | Member           |
| 8 | Dr. R. Hemalatha,<br>Principal,<br>Kasthurba College for Women,<br>Villianur, Puducherry.                                    | Member           |

The Chairman welcomed the members present.

2. The Regional Director, NCTE, Bangalore, University Nominee, Pondicherry University, Puducherry, Under Secretary to Govt.(Finance) and Under Secretary to Govt.(Education) could not attend the meeting due to their pre-occupations.

3. The minutes of the meeting of Fifth Governing Body of PONSHE held on 09.07.2012 was read and recorded.
4. The action taken report on the minutes of the Fifth meeting held on 09.07.2012 was taken note of by the members.
5. The matters placed before the Governing Body for ratification were approved.
6. The following decisions have been taken in respect of agenda items placed for consideration:

**5.1 Placing the Auditor's Report for the financial year 2011-12, 2012-13 & 2013-14**

M/s. R.Suresh & Co., Puducherry and M/s. Sonal Mehta, Puducherry who were entrusted with the work of auditing the accounts of the PONSHE and its constituent colleges have submitted the Audit Report for the financial year 2011- 12 and for the financial years 2012-13 & 2013-14 respectively.

The same are placed before the G.B in Annexure - I.

**Decision:** Approved in toto.

**5.2 Placing the Inspection Report on the Accounts submitted by the Principal Accountant General (Civil Audit)**

Inspection report on the Accounts of the Office of the Member Secretary, PONSHE is placed before the Governing Body in Annexure - II.

**Decision:**

Inspection report was carefully taken note of by the Governing Body.

The Chairman made the following observations:

- (1) Recovery of professional tax from the salary of teaching and non-teaching staff to be made periodically and the same to be remitted to the concerned Municipality / Panchayats, without expecting their demands.
- (2) In the CPF scheme, employer's contribution @ 10% of the Pay in the Pay Band plus Academic Grade Pay to be deposited in the Bank account maintained for this purpose in a phased manner subject to availability of funds.
- (3) To transfer the post of Senior Accounts Officer from PKCE, Karaikal to PONSHE Society Office, Puducherry and to set up an Internal Audit Wing.
- (4) To conduct Governing Body meeting atleast twice in a year.

**5.3 Budget for the Financial Year 2015-16**

Name of the Office / College	Salaries / Wages	O.E./ O.C	Total
PONSHE OFFICE	42.00	12.00	54.00
IGCAS, Kathirkamam.	560.00	34.00	594.00
PKAC, Kalitheerthalkuppam.	184.00	22.00	206.00
RGASC, Thavalakuppam.	150.00	15.00	165.00
KCW, Villianur.	142.00	9.00	151.00
PKCE, Karaikal.	300.00	30.00	330.00
Total			1500.00
Salary for creation of 34 Asst. Professor posts, 1 post of Physical Director, and 3 posts of Laboratory Assistants, to be filled up on regular basis (8 months provision)			150.00
Construction of building / Renovation of class rooms, etc.			414.00
Payment of Employer's contribution for C.P.F.(upto 2013-14)			132.00
SCP (Book Bank, Soft skills & Personality Development, Guidance & Counselling, Remedial Counselling, Computer Literacy/Language Lab & Equipments)			100.00
Grand Total			2296.00

It is stated that an amount of Rs.1150 lakhs was allocated in B.E. 2014-15 to the Arts & Science Colleges and an amount of Rs.240.00 lakhs was allocated to B.Ed. College. The overall total amounts to Rs.1390 lakhs. The Government may be requested to provide additional funds through RUSA for construction of building in IGCAS & KCW during the financial year 2015-16.

**Decision:** Approved.

**5.4 Creation of Teaching and Non-teaching posts in the constituent Colleges run under the aegis of PONSHE**

**(1) Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam**

**(a) Teaching Posts : 14 Nos.**

The Principal, PKAC has stated that in 1997, 16 posts (non-teaching) were created for two UG courses. Now five courses exist viz., B.A.(Functional Tamil), B.Sc.(Mathematics), B.B.A. (Tourism & Travel Management), B.C.A., B.Com.(General) and the student strength has increased to 497. Hence, the Principal has requested to create the following 14 Assistant Professor posts in various disciplines to cope up the workload as per UGC norms and 11 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Tamil	96	96	96	Six	Five	One
2	English	42	41	41.5	Three	Two	One
3	Mathematics	82	77	79.5	Five	Four	One
4	Computer Applications	93	81	87	Five	One	Four
5	Commerce	74	84	79	Five	---	Five
6	B.B.A. (Tourism)	90	84	87	Five	Three	Two

**(b) Non-Teaching Posts : 11 Nos.**

- U.D.C.** : 1 No. is required for smooth function of office. There are around 500 students studying in five existing UG courses in the current year (2014-15). To look after University exams and academic related works one post is essentially required.
- Librarian** : 1 No. is required. About 6670 books are available in this college for the five UG courses. Every year new books are added to the Library. Hence, a Librarian post is required in addition to the post of one Assistant Librarian.
- Laboratory Assistant** : 1 No. is required to work in the Computer Lab.
- Marker** : 1 No. is required to assist the Director of Physical Education in conducting sports and games and in preparation of playground for conducting sports event.
- MTS (General)** : 2 Nos.  
31 faculties for this academic year 2014-15 are working in the 8 Departments of 5 courses available in this college. Group D posts are required to carry out the work assigned by the faculties of Departments. Hence, at least 2 MTS (General) posts are required.
- MTS (House Keeping)** : 4 Nos.  
This College building has one Ground Floor, one First Floor and one Second Floor with a total of 27 rooms which are to be cleaned every day and the college campus also to be kept clean and tidy. Hence, 4 posts of MTS (House Keeping) are essentially required. (Presently, employees from Self Help Groups are engaged through outsourcing)
- MTS (Gardening)** : 1 No.  
There exists a vast area of landscape. To maintain the existing gardens and the lawns 1 post of MTS (Gardening) is essentially required. (Presently an employee from Self Help Group is engaged through outsourcing)

**(2) Rajiv Gandhi Arts and Science College, Thavalakuppam**

**(a) Teaching Posts : 18 Nos.**

The Principal, RGASC has stated that the college runs five courses viz., B.Com. (General), B.Com.(Co-op. Management), B.B.A., B.Sc.(Computer Science) and B.C.A. At present 10 regular teaching staff are working in the College and 18 teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following 18 Assistant Professor posts in various disciplines as per the UGC norms and 3 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Co-op. Management	60	72	66	Four	Two	Two
2	Computer Science	79	79	79	Five	One	Four
3	Computer Applications	88	88	88	Five	---	Five
4	Business Administration	80	80	80	Five	---	Five
5	Mathematics	32	21	26.5	Two	One	One
6	English	33	33	33	Two	One	One

**(b) Non-Teaching Posts : 3 Nos.**

Assistant : 1 No. is required for smooth running of office work and for maintenance of student particulars.

L.D.C. : 1 No. is required for smooth running of office work and for maintenance of student particulars.

Laboratory Assistant : 1 No. is required to work in the Computer Lab.

**(3) Indira Gandhi College of Arts and Science, Kathirkamam**

**(a) Teaching Posts : 3 Nos.**

The Principal, IGCAS has stated that the college runs five courses viz., B.Sc., (Applied Microbiology), B.Sc.(Bio-technology), B.A.(Statistics), B.Com.(Foreign Trade), B.C.A. At present six regular teaching staff working in the College and three teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following three Assistant Professor posts in various disciplines as per the UGC norms for the ensuing academic year 2015-16:



Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Applied Microbiology	70	72	71	Four	Three	One
2	Bio-technology	70	72	71	Five	Three	Two

**(b) Non-Teaching Posts : NIL**

**(4) Kasthurba College for Women, Villianur**

**(a) Teaching Posts : NIL**

The Principal, KCW has stated that the college runs two courses viz., B.A. (Historical Studies) & B.A. (Social Work) exclusively for female candidates having student strength of 143. She has also stated that at present 12 posts of Assistant Professor in various disciplines were created and filled. However, there exists no College Director of Physical Education post in the College. Currently, one agency staff is engaged on contract basis through M/s.KEN Agency, Bengaluru in the discipline of Physical Education. Hence, she has requested to create one post of College Director of Physical Education and two other non-teaching posts for smooth functioning of the College for the ensuing academic year 2015-16, as given below:

**(b) Non-Teaching Posts : 4 Nos.**

College Director of Physical Education : 1 No. is required for smooth functioning of the College and welfare of student community.

MTS (General) : 1 No. is required to carry out the work assigned by the faculties of Departments and assist in office work.

MTS (House Keeping) : 2 Nos. is required to regularize the existing two full time casual labourers under the scheme Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009.

**(5) Perunthalaivar Kamarajar College of Education, Karaikal**

**(a) Teaching Posts : 6 Nos.**

The Principal, PKCE has stated that as per NCTE Regulations, 2014, the duration of B.Ed Course has been enhanced from one year to two years from the academic year 2015-16 and to comply before 31.10.2015. Thus the institution is to create additional six teaching positions for an intake of 100 students (Total of 200 students for two years). The NCTE has also listed the requisite number of Administrative and Professional staff for both B.Ed and D.El.Ed courses in the Regulations, 2014. The details of the teaching posts and non-teaching posts required, existing posts and the additional posts to be created for B.Ed. courses are given below:

-: 7 :-

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Assistant Professor of Education	Four	One	Three
2	Assistant Professor of Pedagogy	Eight	Seven	One
3	Lecturer in Visual Arts	One	---	One
4	Lecturer in Performing Arts	One	---	One

**(b) Non-Teaching Posts : 3 Nos.**

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Store Keeper	One	---	One
2	Technical Assistant	One	---	One
3	Computer Lab Assistant	One	---	One

**Decision:**

Approved for creation & filling up of teaching posts in PKAC - 14 Nos., RGASC - 18 Nos., IGCAS - 3 Nos. & PKCE - 6 Nos. Creation of non-teaching posts is deferred. It was decided to engage the MTS (General/ House Keeping/ Security) and Drivers on outsourcing basis according to the requirement.

**5.5 Renewal of contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases through M/s.KEN Consulting Pvt. Ltd., Bengaluru with the existing agreement and same terms & conditions**

It is submitted that approval was accorded by the Chairman, PONSHE for engagement of 37 teaching and 7 non-teaching staff in total 44 staff through M/s. KEN Consulting Private Ltd., Bengaluru for the period from 01.12.2014 to 30.06.2015 vide Order No.439/PONSHE/Estt./ E2/2013(Part II) dated 27.10.2014. It is now proposed to renew their contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases with the existing agreement and same terms & conditions for smooth functioning of the constituent Colleges.

**Decision:**

Deferred. No extension can be allowed after the expiry of the contract (i.e. from 01.07.2015) X

**5.6 Increasing the quantum of imprest amount of PONSHE from Rs.1,000/- to Rs.3,000/-**

The PONSHE has been sanctioned with an imprest amount of Rs.1,000/-. It is found that this imprest amount is highly insufficient to meet the unforeseen expenditure viz., courier charges, making arrangements for conduct of official meetings, refreshment charges etc. PONSHE, being an administrative head of all its five constituent colleges, it finds difficult to meet out the urgent and immediate expenditure with in the meager amount of Rs.1,000/-. Hence it is submitted that the Member Secretary (PONSHE) may be empowered to utilize a sum of Rs.3,000/- and it may be recouped whenever the amount has been utilized.

**Decision:**

After discussion, Governing Body has approved for increase in the imprest amount from Rs.1000/- to Rs.3,000/- in the PONSHE Office and all its constituent colleges.

**5.7 Implementation of uniform fee structure in all the constituent Arts & Science colleges of PONSHE**

The AG Audit party during their inspection has instructed to adopt an uniform fee structure among the constituent arts and science colleges of PONSHE and also directed for revision of existing fee structure. Accordingly, the revised uniform fee structure proposed for implementation by the constituent Arts & Science colleges of PONSHE from the ensuing academic year is as given below:

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
1	<b>Tuition fees</b> Residents (per semester)	500	500	100	300	100	300	100	300
2	<b>Tuition fees</b> Non-Residents (per semester)	500	500	250	400	250	400	250	400
3	Athletic Association (per annum)	60	60	30	60	30	60	30	60
4	College Day (per annum)	25	50	25	50	25	50	25	50
5	College Magazine (per annum)	40	50	25	50	25	50	25	50
6	College Union / Department Association (per annum)	40	40	20	40	20	40	20	40
7	College Calendar (per annum)	10	25	10	25	10	25	10	25
8	Medical Inspection (per annum)	10	10	10	10	10	10	10	10

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
9	Students Medical Assistance Fund (per annum)	10	10	10	10	10	10	10	10
10	Reading Room / Library (per annum)	10	10	10	10	10	10	10	10
11	Admission Fee (on admission only)	10	10	10	10	10	10	10	10
12	Laboratory for Science Group (per annum)	--	--	40	40	40	40	40	40
13	Fine Arts Association (per annum)	-	20	20	20	20	20	20	20
14	Stationery Fee (per annum)	10	20	10	20	10	20	10	20
15	Caution Money Deposit (on admission only)	50	50	50	50	50	50	50	50
16	Laboratory (For Bio-Technology / Applied Microbiology / Computer Science / Statistics) (per annum)	250	250	250	250	250	250	--	--
17	Test and Examination Fee (per annum)	27	50	--	50	--	50	--	50

**Decision:**

Approved the implementation of the uniform fee structure amongst the constituent colleges of PONSHE except tuition fees. The Chairman has suggested to approach leading Insurance companies to start an insurance scheme viz., "Students' Health Insurance Scheme" to cover untoward incidents viz., accidents / death, for the welfare of student's community in all the constituent colleges of PONSHE.

**5.8 Delegation of Administrative and Financial Powers to the Chairman, Member Secretary and Principals of constituent colleges of PONSHE (on par with their counterparts in the Government of Puducherry)**

In the Fourth Governing Body meeting it has been decided to delegate financial powers to the Chairman, Member Secretary, Principals as per the GFR and DFPR issued by the Government from time to time. Now, it is proposed to delegate the Administrative and Financial Powers to the Chairman, Member Secretary, Principals of Constituent Colleges of PONSHE on par with the latest Government Order issued by the Finance Department, Puducherry re-delegating the financial powers.

The proposed delegation of Administrative and Financial Powers to the Chairman, Member Secretary, Principals of constituent colleges (on par with their Counterparts in the Government of Puducherry) is placed before the Governing Body in Annexure - III.

**Decision:**

Approved with modifications at Sl.Nos.10, 12, 26, 35, 42(i) and 55.

**5.9 Provision of video surveillance camera systems in the constituent colleges of PONSHE**

Recently, the functioning of PKAC, K.T.Kuppam, Puducherry was disturbed and it was forced to close for a couple of days due to unrest and fight amongst the groups of students supported by outsiders. The Principal has suggested for provision of surveillance system in the College in 24x7 basis to tide over such a situation in future for smooth functioning of the college and in security angle also. It is pertinent to mention that this facility is already in existence in the Bharathidasan Govt. College for Women, Puducherry. Therefore, it is submitted for approval that a video surveillance camera systems may be installed in all the constituent colleges of PONSHE.

**Decision:**

Approved. After obtaining approval from the Competent Authorities, it will be installed only in the normal places and not in the sensitive places.

**INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE, KATHIRKAMAM**

**5.10 Construction of own College building**

The Principal has stated that a land measuring an extent of 2Ha-99A-2C at Oulgaret Revenue Village has been acquired by the Govt. and handed over to the PONSHE on 17.07.2009 for the purpose of construction of own building for the IGCAS, Kathirkamam. However, the College is functioning in Govt. Girls Hr. Sec. School campus from its inception.

Since the College is not functioning in its own building, it cannot be able to apply for permanent affiliation from the Pondicherry University.

Due to non-acquiring of permanent affiliation and not having its own campus, it is deprived from getting financial assistance from the UGC though the College is included under section 2(f) of UGC Act. It is mandatory for the college to have its own building to get 12(b) status from UGC.

The Pondicherry University has instructed to take steps for setting up of a Language lab. for imparting new techniques in teaching and enriching the knowledge of the students. However, the College is facing inadequate space for setting up the lab.

**Decision:**

Approved for construction of own building in the acquired land measuring to an extent of 2Ha-99A-2C at Oulgaret Revenue Village. The Chairman viewed to take action for availing loan from HUDCO / NABARD for construction of the building.

**5.11 Upgradation of the post of Driver (LMV) in IGCAS as Driver (LMV) Grade-II, on par with similar post available in Govt. of Puducherry**

There exist three Driver posts in the constituent colleges of PONSHE as per the Recruitment Rules available in the Society. Currently, the one LMV Driver post carrying the grade pay of Rs.1900/- was filled up by posting Thiru R.Kaliaperumal, who was appointed and working as Driver in IGCAS w.e.f. 04.12.2006. Now, the individual has completed eight years of service 03.12.2014 and become eligible for promotion to the post of Driver Grade-II which carries grade pay of Rs.2400/-.

It is pertinent to point out that, there exists no post in the Grade of Driver (LMV) Grade-II to offer promotion to the individual. Hence, it is necessitated to upgrade the lone post of Driver (LMV) in IGCAS which is equivalent to the post of Driver (LMV) Grade-III available in the Government of Puducherry, as Driver (LMV) Grade-II.

The proposed Recruitment Rules for the post of Driver (LMV) Gr-II, on par with RRs available in Govt. of Puducherry is as follows:

1	Name of the post	:	Driver (LMV) Grade-II
2	Number of post	:	1 (One) subject to variation dependent on work load
3	Classification	:	General Central Services Group C Non-Gazetted Non-Ministerial
4	Pay Band and Grade Pay / Scale of Pay	:	Pay Band-1 Rs.5200-20200 + Grade Pay Rs.2400
5	Whether Selection post or non-selection post	:	Non-Selection
6	Age limit	:	Not applicable
7	Educational and other qualifications	:	Not applicable
8	Experience	:	Promotion from Driver (LMV) who have put in 8 years of continuous years in the grade after appointment thereto on regular basis
9	Period of probation if any	:	Not applicable
10	Method of Recruitment	:	By Promotion
11	Composition of Recruitment Committee in the case of Direct Recruitment	:	1. Chairman, PONSHE 2. Member Secretary, PONSHE 3. S.A.O., PONSHE

**Decision:** Approved.

### **5.12 Enhancement of Cheque Drawing Power**

The Principal has stated that till date, he has been empowered cheque drawing power to the tune of Rs.10,000/- which is found to be highly insufficient to meet out the price hike of all supplies of chemicals, reference books, subject books, servicing cost and labour charges towards maintenance of lab. equipments and computers, etc.

As the College is offering non-traditional courses viz., B.Sc. (Bio technology), B.Sc.(Applied Microbiology), B.C.A and B.Sc. (Statistics) which are lab oriented courses. Hence the financial requirement is highly required for the smooth conduct of practical classes so as to avoid student problems. Hence, Principal has requested to enhance the cheque drawing power from Rs.10,000/- to Rs.20,000/-.

It is proposed in the present GB Meeting to re-delegate the Administrative / Financial powers to the Principals of the constituent College. Hence, the need for enhancement of cheque drawing powers to the Principal does not arise.

**Decision:** Deferred.

### **5.13 Constitution of Condemnation Committee**

The Principal has stated that the College is functioning from the year 2001 in the premises of Govt. Girls Hr. Sec. School. Almost 13 years have been passed and furniture purchased at the time of inception of this college became old and obsolete. Hence, the necessity arises to condemn the old and obsolete materials, as there is no separate place for keeping the old/scrap materials.

Before condemnation, it is essential to get approval of the condemnation committee. But there is no such committee was formed and the official procedure could not be followed further in disposing the scrap materials dumped.

Hence, it is suggested that action may please be taken to form a condemnation committee with the following members on par with Government Colleges:

- |  |             |
|--|-------------|
| 1. Principal of concerned College        | -- Chairman |
| 2. Senior Accounts Officer, PONSHE       | -- Member   |
| 3. Assistant Engineer, Electricity Dept. | -- Member   |
| 4. Assistant Engineer, PWD               | -- Member   |
| 5. Stores Superintendent, DAT            | -- Member   |

**Decision:**

The Governing Body approved the constitution of condemnation committee as mentioned in the Agenda. After approval of the condemnation committee, approval of the Member Secretary, PONSHE is required to be obtained before condemnation.

**PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE, KALITHEERTHALKUPPAM**

**5.14 Construction of II phase building**

The Principal has requested for construction of building (Second phase) in view of starting of new courses in future which includes the following :

- (1) Class rooms block
- (2) Administrative / Library block
- (3) Auditorium
- (4) Tennis court
- (5) Kabbadi court
- (6) Open gallery
- (7) Running track (200 mts. & 400 mts.)
- (8) Volley Ball court
- (9) High Jump court
- (10) Basket Ball court

If financial position does not permit, she has requested to construct at least Auditorium in the ensuing financial year.

The Principal's request for construction of Auditorium may be approved in the welfare of students' community.

**Decision:** Deferred due to paucity of funds.

**5.15 Erection of Statue (bust) of Perunthalaivar Kamarajar**

The Principal has stated that the college is named after the people's leader Perunthalaivar Kamarajar. Erection of his statue (bust) is one of the long pending. Therefore, she has requested to erect a bust of the leader. ✓

**Decision:** Approved.

**5.16 Provision of an Arch at the entrance of the College**

The Principal has stated that there exists a provision for erection of an Arch at the entrance of the College and the PONSHE has been addressed in the past for completion of the Arch. At present, a new iron board has been set up as a temporary arrangement. Therefore, she has requested to consider the provision of an Arch at the entrance of the College. ✕

**Decision:**

Approved for erection of PVC or Metal Arch.



**5.17 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the College has been sanctioned with an imprest amount of Rs.1000/-. This amount found to highly insufficient to meet the day to day expenses due to the price hike of all commodities. Therefore, she has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**RAJIV GANDHI ARTS AND SCIENCE COLLEGE, THAVALAKUPPAM**

**5.18 Filling up the vacant non-teaching posts**

The Principal has requested to fill up the vacant posts of Superintendent, UDC (2 Nos.) and Storekeeper Grade-III in view of increase in work load for smooth functioning of the office and in consideration of the welfare of students community.

**Decision:**

Instructed to address the DP&AR / DAT to fill up the posts, on deputation basis.

**5.19 Construction of own Building**

The Principal has stated that due to lack of an own building for the College, it becomes very difficult to obtain affiliation from the Pondicherry University. He has also stated that land has been allotted for college use but construction not yet commenced. Hence he has requested to sanction an amount of Rs.3,00,00,000/- ( Rupees three crores only) to construct own building (both Academic and Administrative) for the following estimate:

1.	15 Classroom	-	4800+5400 = 10200 Sq.ft.
2.	Two Laboratory	-	2000 Sq.ft.
3.	One Library	-	2000 Sq.ft.
4.	Principal's Room	-	600 Sq.ft.
5.	Office Room	-	600 Sq.ft.
6.	Two Staff Room	-	1200 Sq.ft.
7.	Store Room	-	600 Sq.ft.
8.	NCC/NSS	-	600 Sq.ft.
9.	Sports Room	-	600 Sq.ft.
10.	Multipurpose Hall	-	2000 Sq.ft.
	<b>TOTAL</b>	-	<b>20400 Sq.ft.</b>

**Decision:** For the time being deferred. However, the Chairman expressed to take action for getting one more room from GHSS, Thavalakuppam, Puducherry.

**5.20 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the expenses in the College are increased nowadays. Therefore, he has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/- for smooth running of the day-to-day expenses.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**KASTHURBA COLLEGE FOR WOMEN, VILLIANUR**

**5.21 Construction of Own building**

The Principal has requested for construction of a two storeyed building by utilizing the vacant land measuring an extent of 1.5 acres lying in the premises of Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry as permitted vide Order No.433061/CS(Edn)/E.10/2009 dated 20.10.2008.

**Decision:**

Approved with instructions to prepare a detailed plan to avail loan from HUDCO for construction of the building.

**5.22 Accommodation of College in one separate section of Kannagi Govt. Girls Hr. Sec. School, Villianur**

The Principal has requested for accommodation of the college in one separate section of the premises belonging to the Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry and provision of separate electric line till the construction of new building.

**Decision:** Deferred.

**5.23 Absorption of two full time casual labourers in the proposed regular posts of M.T.S. (House Keeping)**

The below mentioned two full time casual labourers were engaged w.e.f. 20.09.2012 in the KCW, Villianur. Now, they have completed more than two years of service and possess educational qualification of H.Sc., passed. The individuals have also requested for their absorption in the regular post of MTS (House Keeping). Hence, it is now proposed to consider them for absorption in the regular post of M.T.S.(House Keeping) proposed to be created in the College based on the Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009:

Sl. No	Name Tmt./Selvi	Date of Birth	Qualification	Date of engagement of Part-time	Date of engagement of full-time
1	K.Pourani	02.08.1973	H.Sc.,	11.11.2005	20.09.2012
2	D.Kannagi	03.08.1987	H.Sc.,	11.11.2005	20.09.2012

**Decision:** Deferred.

**5.24 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**PERUNTHALAIVAR KAMARAJAR COLLEGE OF EDUCATION, KARAIKAL**

**5.25 Regularisation of ad-hoc services of Mrs. G. Bavani, Assistant Professor of Tamil (B.Ed. Course)**

The Principal has stated that the post of Assistant Professor of Tamil was vacant from 23.11.2012 and hence the proposal for filling up of the same was submitted to PONSHE. In the mean while, Mrs. G.BAVANI who was working as Lecturer in Tamil (D.El.Ed. course) submitted an application with the request to consider for the post of Assistant Professor in Tamil since she was having the minimum eligibility for the post of Assistant Professor of Tamil as per the university regulations. By considering her application, she was placed in the post of Assistant Professor of Tamil on 27.09.2013 on ad-hoc basis.

He has further stated that since this post is already created one by the society for this college and the incumbent is having the requisite qualifications as prescribed by the authorities (NCTE, UGC and Pondicherry University), he has therefore requested that her services may be placed on regular basis from the date of joining i.e. from 27.09.2013.

**Decision:** Approved.

**5.26 Enhancement of the duration of B.Ed. course from one year to two years and creation of additional facilities**

The Principal has stated that NCTE has notified the revised Norms and Standards for the courses in Teacher Education, Fine Arts, Physical Education etc. as NCTE (Recognition, Norms and Procedure) Regulations, 2014 and the same has been published in the Gazette of India (Extra ordinary - No. 346 dated 01.12.2014) as detailed below.

- The existing teacher education institutions will move to composite institutions gradually. (Sec 2(b) of NCTE Regulations 2014). Since this college is offering both D.El.Ed. and B.Ed. courses, this college comes under the category of Composite College.
- The duration of B.Ed. programme has been enhanced from one year to two years from the academic year 2015-16 and
- Accordingly the college has to provide the required additional infrastructure and instructional facilities based on the enhancement of the duration of the course and the same should be completed by 31<sup>st</sup> October, 2015.
- Creation and recruitment of additional teaching positions and Administrative & Professional Staff
- Upgrading and strengthening the existing facilities – Procurement of Furniture, Laboratory facilities, Library, Common Room etc.

Therefore, he has requested to provide additional infrastructure and instructional facilities to comply with the new regulations before 31.10.2015 to offer the two year B.Ed. course from the academic year.

**Decision:** Approved.

#### **5.27 Conversion of H.O.D. – D.El.Ed. post as Assistant Professor for B.Ed. Course**

The Principal has stated that as per the NCTE Regulations, 2014, the faculty in the specialized courses can be shared with other teacher education courses, the requirement of faculty positions for D.El.Ed. course with an intake of 50 students will be only 5 Lecturers in curriculum and pedagogy. At present, there are 6 posts (HOD-1 & Lecturers-5) for D.El.Ed. course. Hence he has requested to convert the post of HOD as Assistant Professor for B.Ed. since both are with same qualification and pay scales.

**Decision:** Approved.

#### **5.28 Conversion of non-teaching posts of MTS (G) as Store Keeper, Instructor in Educational Technology as Technical Assistant, Instructor in ICT as Computer (ICT) Laboratory Assistant**

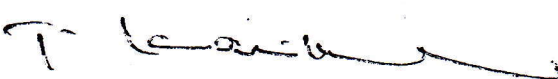
The Principal has stated that it is proposed to create the following posts by converting the existing vacant post of MTS (G) as Store Keeper, vacant post of Instructor in Educational Technology as Technical Assistant. The post of Instructor in ICT may be converted as Computer (ICT) Laboratory Assistant after the incumbent vacates his position.

Name of the post	No.	Qualification
Store Keeper PB1+ GP Rs. 1900/-	1	12 <sup>th</sup> Class pass with computer /Typing knowledge
Technical Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Physics/Electronics) / Diploma in Electrical and Electronics Engineering
Computer (ICT) Laboratory Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Computer Science)/BCA /Diploma in Computer Engineering

**Decision:** Deferred.

**Any other items with the permission of the Chair :**

1. The Governing Body decided to transfer the teaching and non-teaching staff working in all the constituent colleges of PONSHE as per the transfer policy, for its smooth functioning.
2. It was decided by the Governing Body for transfer of one four wheeler available in the PKCE, Karaikal to PONSHE Society Office, Puducherry.
7. The Governing Body meeting ended with a vote of thanks.

  
MEMBER SECRETARY, PONSHE  
- CUM - DIRECTOR OF HIGHER &  
TECHNICAL EDUCATION

  
CHAIRMAN, PONSHE  
- CUM - SECRETARY TO GOVT  
(EDUCATION)

2017-18 (even)

(36)

# PONDICHERRY SOCIETY FOR HIGHER EDUCATION

(A Society fully funded and managed by the Government of Puducherry)  
(PONSHE - REGN No.397/2007)

Address: PIPMATE Complex, Lawspet,  
Puducherry - 605 008

Phone: (0413) 2257832  
Fax : (0413) 2254590

No. 439 / PONSHE /Estt /E2 / 2009 (PFI)

dt 05-02-2018

## OFFICE ORDER

Sub: PONSHE - Estt - Engagement of Teaching and Non-teaching staff in the Constituent Colleges of this Society - Extension of period - Approval- Reg.

Ref: This Society's Office Order of even no. dated 27.05.2016; 04.10.2016 ; 29.12.2016 and 23.10.2017.

\*\*\*\*\*

In continuation to this Office Orders cited, approval is hereby conveyed for the engagement of the Teaching Staff up to 30.04.2018 and Non- Teaching staff up to 31.05.2018 in the Constituent Colleges of this Society and B.Ed., College in Karaikal in the following discipline / category through M/s KEN PRIVATE LIMITED, BENGALURU or till the necessity therefor ceases whichever is earlier.

Sl.No.	Discipline	IGCAS	RGASC	KCW	PKAC	PKCE	TOTAL
01	Tamil	-	1	-	-	-	1
02	English	-	1	-	1	-	2
03	Commerce	1	1	-	1	1	3
04	Statistics	1	-	-	5	-	7
05	Biotechnology	2	-	-	-	-	2
06	Microbiology	2	-	-	-	-	2
07	Management(BBA)	-	5	-	-	-	5
08	Computer Science	1	8	-	5	-	14
09	Mathematics	-	1	-	1	-	2
10	Tourism	-	-	-	2	-	2
11	Social Work	-	-	1	-	-	1
12	Physical Education	-	-	1	-	-	1
13	Lab Technician	5	1	1	1	-	8
<b>TOTAL</b>		<b>12</b>	<b>18</b>	<b>3</b>	<b>17</b>	<b>1</b>	<b>51</b>

2. The other terms and conditions mentioned in the Office Order cited remain the same.

// BY ORDER //

S. Rajeswari

(S. RAJESWARI)

JUNIOR ACCOUNTS OFFICER

To  
The Principal, IGCAS -cum-Nodal Officer, PUDUCHERRY.

Copy to :

1. The Principal, IGCAS / KCW / RGASC / PKAC, Puducherry  
PKCE, Karaikal.

2. The Cashier, PONSHE

Sent by Mail at 5.00 PM  
on 7.2.18

2017-18 (Odd)

327

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(PIPMATE COMPLEX, LAWSPET, PUDUCHERRY-605 008)

No.439/PONSHE/Estt./E2/2009(P.F.I)

Puducherry, Dt.: 1

25.10.2017

**OFFICE ORDER**

Sub: PONSHE – Estt. – Engagement of teaching / non-teaching staff in the constituent Colleges of this Society – Extension of period – Approval - Reg.

Ref: This Society's Office Order of even no. dated 27.05.2016 & 29.12.2016, & 4.10.2016.  
&&&

In continuation to the Office Orders cited, approval is hereby conveyed for the engagement of the teaching and non-teaching staff in the constituent Colleges of this Society in the following discipline / category through M/s. KEN PRIVATE LIMITED, BENGALURU until the end of the current semester or till the necessity therefor ceases whichever is earlier.

Discipline	IGCAS	RGASC	KCW	PKAC	PKCE	Total
Tamil	-	1	-	1	-	2
English	-	1	-	1	1	3
Commerce	1	1	-	5	-	7
Statistics	1	-	-	-	-	1
Biotechnology	2	-	-	-	-	2
Microbiology	2	-	-	-	-	2
Management (BBA)	-	5	-	-	-	5
Computer Science	1	8	-	5	-	14
Mathematics	-	1	-	1	-	2
Tourism	-	-	-	2	-	2
Social Work	-	-	1	-	-	1
Physical Education	-	-	1	1	-	2
Lab Technician	5	1	1	1	-	8
Total	12	18	3	17	1	51

2. The other terms and conditions mentioned in the Office Order cited remain the same.

// BY ORDER //

S/S

*S. Rajeswari*  
(S. RAJESWARI)  
JUNIOR ACCOUNTS OFFICER

To  
The Principal, IGCAS-cum-Nodal Officer, Puducherry.

Copy to:

1. The Principal, IGCAS / KCW / PKAC / RGASC / PKCE, Puducherry.
2. The Cashier, PONSHE.

8B  
1/4/2021

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)

**(PONSHE - REGN No.397/2007)**

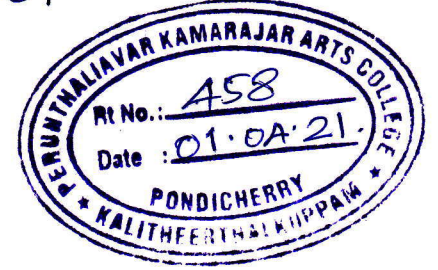
Address: PIPMATE Complex, Lawspet, Puducherry - 605 008	Phone: (0413) 2257832 Fax : (0413) 2254590
--	---

No. 342/PONSHE/Estt/E3/particulars/2019 / 88

dt: 31 .03.2021

To,

The Principal,  
Perunthalaivar Kamarajar Arts College,  
Kalitheerthalkuppam  
Puducherry.



Sir,

Sub: PONSHE - Estt. - Details of sanctioned posts for the  
Academic years 2015-16 to 2020-21 - Reg.

Ref: Your letter No,100/PKACK./Aca/2020-21/373  
dt.26.03.2021

&&&&&

With reference to the letter cited on the subject mentioned above, I am to state that during 2015-16, 14 nos. of the following teaching posts were created and sanctioned for PKAC in the 6<sup>th</sup> General Body Meeting of PONSHE held on 06.03.2015.(Copy of minutes enclosed)

Sl.No	Discipline	No. of post sanctioned
1	Tamil	1
2	English	1
3	Mathematics	1
4	Computer Applications	4
5	Tourism	2
6	Commerce	5

2. Further no posts were sanctioned during the academic year 2016-17 to 2020-21. Moreover no sanctioned posts were made for short term contract. However, suitable staff are engaged on contract basis in the vacant posts based on the requirements.

Yours faithfully,

32

(B. RAJINA)  
JUNIOR ACCOUNTS OFFICER





**MINUTES OF THE SIXTH MEETING OF THE GOVERNING BODY OF PONDICHERRY SOCIETY FOR HIGHER EDUCATION (PONSHE) HELD ON 6<sup>TH</sup> MARCH, 2015 IN THE CHAMBER OF SECRETARY TO GOVT.(EDUCATION) -CUM- CHAIRMAN, PONSHE, PUDUCHERRY**

The following members were present:

- |   |  |                  |
|---|--|------------------|
| 1 | Thiru G. Ragesh Chandra, I.A.S.,<br>Secretary to Govt. (Education),<br>Government of Puducherry.                             | Chairman         |
| 2 | Thiru T. Karikalan,<br>Director of Higher & Technical Education,<br>Puducherry.  | Member Secretary |
| 3 | Thiru Ganessin. S,<br>Officer on Special Duty,<br>Directorate of Higher & Technical Education, Puducherry.                   | Member           |
| 4 | Dr. T. Savadamuthu,<br>Principal,<br>Perunthalaivar Kamarajar College of Education, Karaikal.                                | Member           |
| 5 | Dr. S. Madhavan,<br>Principal,<br>Indira Gandhi College of Arts & Science,<br>Kathirkamam, Puducherry.                       | Member           |
| 6 | Dr. Cheryl-Ann Gerardine Shivan,<br>Principal,<br>Perunthalaivar Kamarajar Arts College,<br>Kalitheerthalkuppam, Puducherry. | Member           |
| 7 | Dr. S. Madhavan,<br>Principal (i/c),<br>Rajiv Gandhi College of Arts & Science, Thavalakuppam,<br>Puducherry.                | Member           |
| 8 | Dr. R. Hemalatha,<br>Principal,<br>Kasthurba College for Women,<br>Villianur, Puducherry.                                    | Member           |

The Chairman welcomed the members present.

2. The Regional Director, NCTE, Bangalore, University Nominee, Pondicherry University, Puducherry, Under Secretary to Govt.(Finance) and Under Secretary to Govt.(Education) could not attend the meeting due to their pre-occupations.

3. The minutes of the meeting of Fifth Governing Body of PONSHE held on 09.07.2012 was read and recorded.
4. The action taken report on the minutes of the Fifth meeting held on 09.07.2012 was taken note of by the members.
5. The matters placed before the Governing Body for ratification were approved.
6. The following decisions have been taken in respect of agenda items placed for consideration:

**5.1 Placing the Auditor's Report for the financial year 2011-12, 2012-13 & 2013-14**

M/s. R.Suresh & Co., Puducherry and M/s. Sonal Mehta, Puducherry who were entrusted with the work of auditing the accounts of the PONSHE and its constituent colleges have submitted the Audit Report for the financial year 2011- 12 and for the financial years 2012-13 & 2013-14 respectively.

The same are placed before the G.B in Annexure - I.

**Decision:** Approved in toto.

**5.2 Placing the Inspection Report on the Accounts submitted by the Principal Accountant General (Civil Audit)**

Inspection report on the Accounts of the Office of the Member Secretary, PONSHE is placed before the Governing Body in Annexure - II.

**Decision:**

Inspection report was carefully taken note of by the Governing Body.

The Chairman made the following observations:

- (1) Recovery of professional tax from the salary of teaching and non-teaching staff to be made periodically and the same to be remitted to the concerned Municipality / Panchayats, without expecting their demands.
- (2) In the CPF scheme, employer's contribution @ 10% of the Pay in the Pay Band plus Academic Grade Pay to be deposited in the Bank account maintained for this purpose in a phased manner subject to availability of funds.
- (3) To transfer the post of Senior Accounts Officer from PKCE, Karaikal to PONSHE Society Office, Puducherry and to set up an Internal Audit Wing.
- (4) To conduct Governing Body meeting atleast twice in a year.

**5.3 Budget for the Financial Year 2015-16**

Name of the Office / College	Salaries / Wages	O.E./ O.C	Total
PONSHE OFFICE	42.00	12.00	54.00
IGCAS, Kathirkamam.	560.00	34.00	594.00
PKAC, Kalitheerthalkuppam.	184.00	22.00	206.00
RGASC, Thavalakuppam.	150.00	15.00	165.00
KCW, Villianur.	142.00	9.00	151.00
PKCE, Karaikal.	300.00	30.00	330.00
Total			1500.00
Salary for creation of 34 Asst. Professor posts, 1 post of Physical Director, and 3 posts of Laboratory Assistants, to be filled up on regular basis (8 months provision)			150.00
Construction of building / Renovation of class rooms, etc.			414.00
Payment of Employer's contribution for C.P.F.(upto 2013-14)			132.00
SCP (Book Bank, Soft skills & Personality Development, Guidance & Counselling, Remedial Counselling, Computer Literacy/Language Lab & Equipments)			100.00
Grand Total			2296.00

It is stated that an amount of Rs.1150 lakhs was allocated in B.E. 2014-15 to the Arts & Science Colleges and an amount of Rs.240.00 lakhs was allocated to B.Ed. College. The overall total amounts to Rs.1390 lakhs. The Government may be requested to provide additional funds through RUSA for construction of building in IGCAS & KCW during the financial year 2015-16.

**Decision:** Approved.

**5.4 Creation of Teaching and Non-teaching posts in the constituent Colleges run under the aegis of PONSHE**

**(1) Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam**

**(a) Teaching Posts : 14 Nos.**

The Principal, PKAC has stated that in 1997, 16 posts (non-teaching) were created for two UG courses. Now five courses exist viz., B.A.(Functional Tamil), B.Sc.(Mathematics), B.B.A. (Tourism & Travel Management), B.C.A., B.Com.(General) and the student strength has increased to 497. Hence, the Principal has requested to create the following 14 Assistant Professor posts in various disciplines to cope up the workload as per UGC norms and 11 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Tamil	96	96	96	Six	Five	One
2	English	42	41	41.5	Three	Two	One
3	Mathematics	82	77	79.5	Five	Four	One
4	Computer Applications	93	81	87	Five	One	Four
5	Commerce	74	84	79	Five	---	Five
6	B.B.A. (Tourism)	90	84	87	Five	Three	Two

**(b) Non-Teaching Posts : 11 Nos.**

- U.D.C.** : 1 No. is required for smooth function of office. There are around 500 students studying in five existing UG courses in the current year (2014-15). To look after University exams and academic related works one post is essentially required.
- Librarian** : 1 No. is required. About 6670 books are available in this college for the five UG courses. Every year new books are added to the Library. Hence, a Librarian post is required in addition to the post of one Assistant Librarian.
- Laboratory Assistant** : 1 No. is required to work in the Computer Lab.
- Marker** : 1 No. is required to assist the Director of Physical Education in conducting sports and games and in preparation of playground for conducting sports event.
- MTS (General)** : 2 Nos.  
31 faculties for this academic year 2014-15 are working in the 8 Departments of 5 courses available in this college. Group D posts are required to carry out the work assigned by the faculties of Departments. Hence, at least 2 MTS (General) posts are required.
- MTS (House Keeping)** : 4 Nos.  
This College building has one Ground Floor, one First Floor and one Second Floor with a total of 27 rooms which are to be cleaned every day and the college campus also to be kept clean and tidy. Hence, 4 posts of MTS (House Keeping) are essentially required. (Presently, employees from Self Help Groups are engaged through outsourcing)
- MTS (Gardening)** : 1 No.  
There exists a vast area of landscape. To maintain the existing gardens and the lawns 1 post of MTS (Gardening) is essentially required. (Presently an employee from Self Help Group is engaged through outsourcing)

**(2) Rajiv Gandhi Arts and Science College, Thavalakuppam**

**(a) Teaching Posts : 18 Nos.**

The Principal, RGASC has stated that the college runs five courses viz., B.Com. (General), B.Com.(Co-op. Management), B.B.A., B.Sc.(Computer Science) and B.C.A. At present 10 regular teaching staff are working in the College and 18 teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following 18 Assistant Professor posts in various disciplines as per the UGC norms and 3 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Co-op. Management	60	72	66	Four	Two	Two
2	Computer Science	79	79	79	Five	One	Four
3	Computer Applications	88	88	88	Five	---	Five
4	Business Administration	80	80	80	Five	---	Five
5	Mathematics	32	21	26.5	Two	One	One
6	English	33	33	33	Two	One	One

**(b) Non-Teaching Posts : 3 Nos.**

Assistant : 1 No. is required for smooth running of office work and for maintenance of student particulars.

L.D.C. : 1 No. is required for smooth running of office work and for maintenance of student particulars.

Laboratory Assistant : 1 No. is required to work in the Computer Lab.

**(3) Indira Gandhi College of Arts and Science, Kathirkamam**

**(a) Teaching Posts : 3 Nos.**

The Principal, IGCAS has stated that the college runs five courses viz., B.Sc., (Applied Microbiology), B.Sc.(Bio-technology), B.A.(Statistics), B.Com.(Foreign Trade), B.C.A. At present six regular teaching staff working in the College and three teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following three Assistant Professor posts in various disciplines as per the UGC norms for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Applied Microbiology	70	72	71	Four	Three	One
2	Bio-technology	70	72	71	Five	Three	Two

**(b) Non-Teaching Posts : NIL**

**(4) Kasthurba College for Women, Villianur**

**(a) Teaching Posts : NIL**

The Principal, KCW has stated that the college runs two courses viz., B.A. (Historical Studies) & B.A. (Social Work) exclusively for female candidates having student strength of 143. She has also stated that at present 12 posts of Assistant Professor in various disciplines were created and filled. However, there exists no College Director of Physical Education post in the College. Currently, one agency staff is engaged on contract basis through M/s.KEN Agency, Bengaluru in the discipline of Physical Education. Hence, she has requested to create one post of College Director of Physical Education and two other non-teaching posts for smooth functioning of the College for the ensuing academic year 2015-16, as given below:

**(b) Non-Teaching Posts : 4 Nos.**

College Director of Physical Education : 1 No. is required for smooth functioning of the College and welfare of student community.

MTS (General) : 1 No. is required to carry out the work assigned by the faculties of Departments and assist in office work.

MTS (House Keeping) : 2 Nos. is required to regularize the existing two full time casual labourers under the scheme Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009.

**(5) Perunthalaivar Kamarajar College of Education, Karaikal**

**(a) Teaching Posts : 6 Nos.**

The Principal, PKCE has stated that as per NCTE Regulations, 2014, the duration of B.Ed Course has been enhanced from one year to two years from the academic year 2015-16 and to comply before 31.10.2015. Thus the institution is to create additional six teaching positions for an intake of 100 students (Total of 200 students for two years). The NCTE has also listed the requisite number of Administrative and Professional staff for both B.Ed and D.El.Ed courses in the Regulations, 2014. The details of the teaching posts and non-teaching posts required, existing posts and the additional posts to be created for B.Ed. courses are given below:

-: 7 :-

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Assistant Professor of Education	Four	One	Three
2	Assistant Professor of Pedagogy	Eight	Seven	One
3	Lecturer in Visual Arts	One	---	One
4	Lecturer in Performing Arts	One	---	One

**(b) Non-Teaching Posts : 3 Nos.**

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Store Keeper	One	---	One
2	Technical Assistant	One	---	One
3	Computer Lab Assistant	One	---	One

**Decision:**

Approved for creation & filling up of teaching posts in PKAC - 14 Nos., RGASC - 18 Nos., IGCAS - 3 Nos. & PKCE - 6 Nos. Creation of non-teaching posts is deferred. It was decided to engage the MTS (General/ House Keeping/ Security) and Drivers on outsourcing basis according to the requirement.

**5.5 Renewal of contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases through M/s.KEN Consulting Pvt. Ltd., Bengaluru with the existing agreement and same terms & conditions**

It is submitted that approval was accorded by the Chairman, PONSHE for engagement of 37 teaching and 7 non-teaching staff in total 44 staff through M/s. KEN Consulting Private Ltd., Bengaluru for the period from 01.12.2014 to 30.06.2015 vide Order No.439/PONSHE/Estt./ E2/2013(Part II) dated 27.10.2014. It is now proposed to renew their contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases with the existing agreement and same terms & conditions for smooth functioning of the constituent Colleges.

**Decision:**

Deferred. No extension can be allowed after the expiry of the contract (i.e. from 01.07.2015) X

**5.6 Increasing the quantum of imprest amount of PONSHE from Rs.1,000/- to Rs.3,000/-**

The PONSHE has been sanctioned with an imprest amount of Rs.1,000/-. It is found that this imprest amount is highly insufficient to meet the unforeseen expenditure viz., courier charges, making arrangements for conduct of official meetings, refreshment charges etc. PONSHE, being an administrative head of all its five constituent colleges, it finds difficult to meet out the urgent and immediate expenditure with in the meager amount of Rs.1,000/-. Hence it is submitted that the Member Secretary (PONSHE) may be empowered to utilize a sum of Rs.3,000/- and it may be recouped whenever the amount has been utilized.

**Decision:**

After discussion, Governing Body has approved for increase in the imprest amount from Rs.1000/- to Rs.3,000/- in the PONSHE Office and all its constituent colleges.

**5.7 Implementation of uniform fee structure in all the constituent Arts & Science colleges of PONSHE**

The AG Audit party during their inspection has instructed to adopt an uniform fee structure among the constituent arts and science colleges of PONSHE and also directed for revision of existing fee structure. Accordingly, the revised uniform fee structure proposed for implementation by the constituent Arts & Science colleges of PONSHE from the ensuing academic year is as given below:

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
1	<b>Tuition fees</b> Residents (per semester)	500	500	100	300	100	300	100	300
2	<b>Tuition fees</b> Non-Residents (per semester)	500	500	250	400	250	400	250	400
3	Athletic Association (per annum)	60	60	30	60	30	60	30	60
4	College Day (per annum)	25	50	25	50	25	50	25	50
5	College Magazine (per annum)	40	50	25	50	25	50	25	50
6	College Union / Department Association (per annum)	40	40	20	40	20	40	20	40
7	College Calendar (per annum)	10	25	10	25	10	25	10	25
8	Medical Inspection (per annum)	10	10	10	10	10	10	10	10



Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
9	Students Medical Assistance Fund (per annum)	10	10	10	10	10	10	10	10
10	Reading Room / Library (per annum)	10	10	10	10	10	10	10	10
11	Admission Fee (on admission only)	10	10	10	10	10	10	10	10
12	Laboratory for Science Group (per annum)	--	--	40	40	40	40	40	40
13	Fine Arts Association (per annum)	-	20	20	20	20	20	20	20
14	Stationery Fee (per annum)	10	20	10	20	10	20	10	20
15	Caution Money Deposit (on admission only)	50	50	50	50	50	50	50	50
16	Laboratory (For Bio-Technology / Applied Microbiology / Computer Science / Statistics) (per annum)	250	250	250	250	250	250	--	--
17	Test and Examination Fee (per annum)	27	50	--	50	--	50	--	50

**Decision:**

Approved the implementation of the uniform fee structure amongst the constituent colleges of PONSHE except tuition fees. The Chairman has suggested to approach leading Insurance companies to start an insurance scheme viz., "Students' Health Insurance Scheme" to cover untoward incidents viz., accidents / death, for the welfare of student's community in all the constituent colleges of PONSHE.

**5.8 Delegation of Administrative and Financial Powers to the Chairman, Member Secretary and Principals of constituent colleges of PONSHE (on par with their counterparts in the Government of Puducherry)**

In the Fourth Governing Body meeting it has been decided to delegate financial powers to the Chairman, Member Secretary, Principals as per the GFR and DFPR issued by the Government from time to time. Now, it is proposed to delegate the Administrative and Financial Powers to the Chairman, Member Secretary, Principals of Constituent Colleges of PONSHE on par with the latest Government Order issued by the Finance Department, Puducherry re-delegating the financial powers.

The proposed delegation of Administrative and Financial Powers to the Chairman, Member Secretary, Principals of constituent colleges (on par with their Counterparts in the Government of Puducherry) is placed before the Governing Body in Annexure - III.

**Decision:**

Approved with modifications at Sl.Nos.10, 12, 26, 35, 42(i) and 55.

**5.9 Provision of video surveillance camera systems in the constituent colleges of PONSHE**

Recently, the functioning of PKAC, K.T.Kuppam, Puducherry was disturbed and it was forced to close for a couple of days due to unrest and fight amongst the groups of students supported by outsiders. The Principal has suggested for provision of surveillance system in the College in 24x7 basis to tide over such a situation in future for smooth functioning of the college and in security angle also. It is pertinent to mention that this facility is already in existence in the Bharathidasan Govt. College for Women, Puducherry. Therefore, it is submitted for approval that a video surveillance camera systems may be installed in all the constituent colleges of PONSHE.

**Decision:**

Approved. After obtaining approval from the Competent Authorities, it will be installed only in the normal places and not in the sensitive places.

**INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE, KATHIRKAMAM**

**5.10 Construction of own College building**

The Principal has stated that a land measuring an extent of 2Ha-99A-2C at Oulgaret Revenue Village has been acquired by the Govt. and handed over to the PONSHE on 17.07.2009 for the purpose of construction of own building for the IGCAS, Kathirkamam. However, the College is functioning in Govt. Girls Hr. Sec. School campus from its inception.

Since the College is not functioning in its own building, it cannot be able to apply for permanent affiliation from the Pondicherry University.

Due to non-acquiring of permanent affiliation and not having its own campus, it is deprived from getting financial assistance from the UGC though the College is included under section 2(f) of UGC Act. It is mandatory for the college to have its own building to get 12(b) status from UGC.

The Pondicherry University has instructed to take steps for setting up of a Language lab. for imparting new techniques in teaching and enriching the knowledge of the students. However, the College is facing inadequate space for setting up the lab.

**Decision:**

Approved for construction of own building in the acquired land measuring to an extent of 2Ha-99A-2C at Oulgaret Revenue Village. The Chairman viewed to take action for availing loan from HUDCO / NABARD for construction of the building.

**5.11 Upgradation of the post of Driver (LMV) in IGCAS as Driver (LMV) Grade-II, on par with similar post available in Govt. of Puducherry**

There exist three Driver posts in the constituent colleges of PONSHE as per the Recruitment Rules available in the Society. Currently, the one LMV Driver post carrying the grade pay of Rs.1900/- was filled up by posting Thiru R.Kaliaperumal, who was appointed and working as Driver in IGCAS w.e.f. 04.12.2006. Now, the individual has completed eight years of service 03.12.2014 and become eligible for promotion to the post of Driver Grade-II which carries grade pay of Rs.2400/-.

It is pertinent to point out that, there exists no post in the Grade of Driver (LMV) Grade-II to offer promotion to the individual. Hence, it is necessitated to upgrade the lone post of Driver (LMV) in IGCAS which is equivalent to the post of Driver (LMV) Grade-III available in the Government of Puducherry, as Driver (LMV) Grade-II.

The proposed Recruitment Rules for the post of Driver (LMV) Gr-II, on par with RRs available in Govt. of Puducherry is as follows:

1	Name of the post	:	Driver (LMV) Grade-II
2	Number of post	:	1 (One) subject to variation dependent on work load
3	Classification	:	General Central Services Group C Non-Gazetted Non-Ministerial
4	Pay Band and Grade Pay / Scale of Pay	:	Pay Band-1 Rs.5200-20200 + Grade Pay Rs.2400
5	Whether Selection post or non-selection post	:	Non-Selection
6	Age limit	:	Not applicable
7	Educational and other qualifications	:	Not applicable
8	Experience	:	Promotion from Driver (LMV) who have put in 8 years of continuous years in the grade after appointment thereto on regular basis
9	Period of probation if any	:	Not applicable
10	Method of Recruitment	:	By Promotion
11	Composition of Recruitment Committee in the case of Direct Recruitment	:	1. Chairman, PONSHE 2. Member Secretary, PONSHE 3. S.A.O., PONSHE

**Decision:** Approved.

### **5.12 Enhancement of Cheque Drawing Power**

The Principal has stated that till date, he has been empowered cheque drawing power to the tune of Rs.10,000/- which is found to be highly insufficient to meet out the price hike of all supplies of chemicals, reference books, subject books, servicing cost and labour charges towards maintenance of lab. equipments and computers, etc.

As the College is offering non-traditional courses viz., B.Sc. (Bio technology), B.Sc.(Applied Microbiology), B.C.A and B.Sc. (Statistics) which are lab oriented courses. Hence the financial requirement is highly required for the smooth conduct of practical classes so as to avoid student problems. Hence, Principal has requested to enhance the cheque drawing power from Rs.10,000/- to Rs.20,000/-.

It is proposed in the present GB Meeting to re-delegate the Administrative / Financial powers to the Principals of the constituent College. Hence, the need for enhancement of cheque drawing powers to the Principal does not arise.

**Decision:** Deferred.

### **5.13 Constitution of Condemnation Committee**

The Principal has stated that the College is functioning from the year 2001 in the premises of Govt. Girls Hr. Sec. School. Almost 13 years have been passed and furniture purchased at the time of inception of this college became old and obsolete. Hence, the necessity arises to condemn the old and obsolete materials, as there is no separate place for keeping the old/scrap materials.

Before condemnation, it is essential to get approval of the condemnation committee. But there is no such committee was formed and the official procedure could not be followed further in disposing the scrap materials dumped.

Hence, it is suggested that action may please be taken to form a condemnation committee with the following members on par with Government Colleges:

- |  |             |
|--|-------------|
| 1. Principal of concerned College        | -- Chairman |
| 2. Senior Accounts Officer, PONSHE       | -- Member   |
| 3. Assistant Engineer, Electricity Dept. | -- Member   |
| 4. Assistant Engineer, PWD               | -- Member   |
| 5. Stores Superintendent, DAT            | -- Member   |

### **Decision:**

The Governing Body approved the constitution of condemnation committee as mentioned in the Agenda. After approval of the condemnation committee, approval of the Member Secretary, PONSHE is required to be obtained before condemnation.

**PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE, KALITHEERTHALKUPPAM**

**5.14 Construction of II phase building**

The Principal has requested for construction of building (Second phase) in view of starting of new courses in future which includes the following :

- (1) Class rooms block
- (2) Administrative / Library block
- (3) Auditorium
- (4) Tennis court
- (5) Kabbadi court
- (6) Open gallery
- (7) Running track (200 mts. & 400 mts.)
- (8) Volley Ball court
- (9) High Jump court
- (10) Basket Ball court

If financial position does not permit, she has requested to construct at least Auditorium in the ensuing financial year.

The Principal's request for construction of Auditorium may be approved in the welfare of students' community.

**Decision:** Deferred due to paucity of funds.

**5.15 Erection of Statue (bust) of Perunthalaivar Kamarajar**

The Principal has stated that the college is named after the people's leader Perunthalaivar Kamarajar. Erection of his statue (bust) is one of the long pending. Therefore, she has requested to erect a bust of the leader. ✓

**Decision:** Approved.

**5.16 Provision of an Arch at the entrance of the College**

The Principal has stated that there exists a provision for erection of an Arch at the entrance of the College and the PONSHE has been addressed in the past for completion of the Arch. At present, a new iron board has been set up as a temporary arrangement. Therefore, she has requested to consider the provision of an Arch at the entrance of the College. ✕

**Decision:**

Approved for erection of PVC or Metal Arch.

**5.17 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the College has been sanctioned with an imprest amount of Rs.1000/-. This amount found to highly insufficient to meet the day to day expenses due to the price hike of all commodities. Therefore, she has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**RAJIV GANDHI ARTS AND SCIENCE COLLEGE, THAVALAKUPPAM**

**5.18 Filling up the vacant non-teaching posts**

The Principal has requested to fill up the vacant posts of Superintendent, UDC (2 Nos.) and Storekeeper Grade-III in view of increase in work load for smooth functioning of the office and in consideration of the welfare of students community.

**Decision:**

Instructed to address the DP&AR / DAT to fill up the posts, on deputation basis.

**5.19 Construction of own Building**

The Principal has stated that due to lack of an own building for the College, it becomes very difficult to obtain affiliation from the Pondicherry University. He has also stated that land has been allotted for college use but construction not yet commenced. Hence he has requested to sanction an amount of Rs.3,00,00,000/- ( Rupees three crores only) to construct own building (both Academic and Administrative) for the following estimate:

1.	15 Classroom	-	4800+5400 = 10200 Sq.ft.
2.	Two Laboratory	-	2000 Sq.ft.
3.	One Library	-	2000 Sq.ft.
4.	Principal's Room	-	600 Sq.ft.
5.	Office Room	-	600 Sq.ft.
6.	Two Staff Room	-	1200 Sq.ft.
7.	Store Room	-	600 Sq.ft.
8.	NCC/NSS	-	600 Sq.ft.
9.	Sports Room	-	600 Sq.ft.
10.	Multipurpose Hall	-	2000 Sq.ft.
	<b>TOTAL</b>	-	<b>20400 Sq.ft.</b>

**Decision:** For the time being deferred. However, the Chairman expressed to take action for getting one more room from GHSS, Thavalakuppam, Puducherry.

**5.20 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the expenses in the College are increased nowadays. Therefore, he has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/- for smooth running of the day-to-day expenses.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**KASTHURBA COLLEGE FOR WOMEN, VILLIANUR**

**5.21 Construction of Own building**

The Principal has requested for construction of a two storeyed building by utilizing the vacant land measuring an extent of 1.5 acres lying in the premises of Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry as permitted vide Order No.433061/CS(Edn)/E.10/2009 dated 20.10.2008.

**Decision:**

Approved with instructions to prepare a detailed plan to avail loan from HUDCO for construction of the building.

**5.22 Accommodation of College in one separate section of Kannagi Govt. Girls Hr. Sec. School, Villianur**

The Principal has requested for accommodation of the college in one separate section of the premises belonging to the Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry and provision of separate electric line till the construction of new building.

**Decision:** Deferred.

**5.23 Absorption of two full time casual labourers in the proposed regular posts of M.T.S. (House Keeping)**

The below mentioned two full time casual labourers were engaged w.e.f. 20.09.2012 in the KCW, Villianur. Now, they have completed more than two years of service and possess educational qualification of H.Sc., passed. The individuals have also requested for their absorption in the regular post of MTS (House Keeping). Hence, it is now proposed to consider them for absorption in the regular post of M.T.S.(House Keeping) proposed to be created in the College based on the Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009:

Sl. No	Name Tmt./Selvi	Date of Birth	Qualification	Date of engagement of Part-time	Date of engagement of full-time
1	K.Pourani	02.08.1973	H.Sc.,	11.11.2005	20.09.2012
2	D.Kannagi	03.08.1987	H.Sc.,	11.11.2005	20.09.2012

**Decision:** Deferred.

**5.24 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**PERUNTHALAIVAR KAMARAJAR COLLEGE OF EDUCATION, KARAIKAL**

**5.25 Regularisation of ad-hoc services of Mrs. G. Bavani, Assistant Professor of Tamil (B.Ed. Course)**

The Principal has stated that the post of Assistant Professor of Tamil was vacant from 23.11.2012 and hence the proposal for filling up of the same was submitted to PONSHE. In the mean while, Mrs. G.BAVANI who was working as Lecturer in Tamil (D.El.Ed. course) submitted an application with the request to consider for the post of Assistant Professor in Tamil since she was having the minimum eligibility for the post of Assistant Professor of Tamil as per the university regulations. By considering her application, she was placed in the post of Assistant Professor of Tamil on 27.09.2013 on ad-hoc basis.

He has further stated that since this post is already created one by the society for this college and the incumbent is having the requisite qualifications as prescribed by the authorities (NCTE, UGC and Pondicherry University), he has therefore requested that her services may be placed on regular basis from the date of joining i.e. from 27.09.2013.

**Decision:** Approved.

**5.26 Enhancement of the duration of B.Ed. course from one year to two years and creation of additional facilities**

The Principal has stated that NCTE has notified the revised Norms and Standards for the courses in Teacher Education, Fine Arts, Physical Education etc. as NCTE (Recognition, Norms and Procedure) Regulations, 2014 and the same has been published in the Gazette of India (Extra ordinary - No. 346 dated 01.12.2014) as detailed below.



- The existing teacher education institutions will move to composite institutions gradually. (Sec 2(b) of NCTE Regulations 2014). Since this college is offering both D.El.Ed. and B.Ed. courses, this college comes under the category of Composite College.
- The duration of B.Ed. programme has been enhanced from one year to two years from the academic year 2015-16 and
- Accordingly the college has to provide the required additional infrastructure and instructional facilities based on the enhancement of the duration of the course and the same should be completed by 31<sup>st</sup> October, 2015.
- Creation and recruitment of additional teaching positions and Administrative & Professional Staff
- Upgrading and strengthening the existing facilities – Procurement of Furniture, Laboratory facilities, Library, Common Room etc.

Therefore, he has requested to provide additional infrastructure and instructional facilities to comply with the new regulations before 31.10.2015 to offer the two year B.Ed. course from the academic year.

**Decision:** Approved.

#### **5.27 Conversion of H.O.D. – D.El.Ed. post as Assistant Professor for B.Ed. Course**

The Principal has stated that as per the NCTE Regulations, 2014, the faculty in the specialized courses can be shared with other teacher education courses, the requirement of faculty positions for D.El.Ed. course with an intake of 50 students will be only 5 Lecturers in curriculum and pedagogy. At present, there are 6 posts (HOD-1 & Lecturers-5) for D.El.Ed. course. Hence he has requested to convert the post of HOD as Assistant Professor for B.Ed. since both are with same qualification and pay scales.

**Decision:** Approved.

#### **5.28 Conversion of non-teaching posts of MTS (G) as Store Keeper, Instructor in Educational Technology as Technical Assistant, Instructor in ICT as Computer (ICT) Laboratory Assistant**

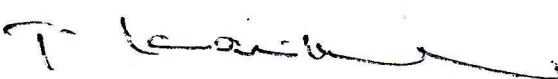
The Principal has stated that it is proposed to create the following posts by converting the existing vacant post of MTS (G) as Store Keeper, vacant post of Instructor in Educational Technology as Technical Assistant. The post of Instructor in ICT may be converted as Computer (ICT) Laboratory Assistant after the incumbent vacates his position.

Name of the post	No.	Qualification
Store Keeper PB1+ GP Rs. 1900/-	1	12 <sup>th</sup> Class pass with computer /Typing knowledge
Technical Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Physics/Electronics) / Diploma in Electrical and Electronics Engineering
Computer (ICT) Laboratory Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Computer Science)/BCA /Diploma in Computer Engineering

**Decision:** Deferred.

**Any other items with the permission of the Chair :**

1. The Governing Body decided to transfer the teaching and non-teaching staff working in all the constituent colleges of PONSHE as per the transfer policy, for its smooth functioning.
2. It was decided by the Governing Body for transfer of one four wheeler available in the PKCE, Karaikal to PONSHE Society Office, Puducherry.
7. The Governing Body meeting ended with a vote of thanks.

  
MEMBER SECRETARY, PONSHE  
- CUM - DIRECTOR OF HIGHER &  
TECHNICAL EDUCATION

  
CHAIRMAN, PONSHE  
- CUM - SECRETARY TO GOVT  
(EDUCATION)

2018-19 ~~odd~~ even /

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)  
(PONSHE - REGN. NO. 397/2007)

**Address:** PIPMATE Complex, Lawspet,  
Puducherry - 605 008  
**Phone:** (0413) 2257832  
**Fax :** (0413) 2254590

No.682 /PONSHE/Estt./E1/2018

Puducherry, dt. 10.01.2019



**I.D.NOTE/MEMORANDUM**

**Sub:** PONSHE - Estt. - Engagement of Teaching/non-teaching staff in various disciplines in constituent Colleges of PONSHE for the even semester of the academic year 2018-19 - Reg.

**Ref.:** I.D. No.06/DC/Edn./PA/19 dated 03.01.2019 of the Chairman (PONSHE), Puducherry.

---

Approval of the Chairman (PONSHE) -cum- Secretary to Govt. (EDN.) is accorded for engaging the same staff who were engaged during odd semester of the academic year 2018-19 upto the end of the even semester of the academic year 2018-19(i.e.) upto 30.04.2019 for teaching staff and upto 31.05.2019 for non-teaching staff or until the posts are filled on Short Term Contract basis by Directorate of Higher and Technical Education whichever is earlier. The college wise details are given below:

Sl.No.	Discipline	IGCAS	RGASC	KCW	PKAC	PKCE	TOTAL
01	Tamil	-	1	-	1	-	2
02	English	-	1	-	1	1	3
03	Commerce	1	1	-	5	-	7
04	Statistics	1	-	-	-	-	1
05	Biotechnology	2	-	-	-	-	2
06	Microbiology	2	-	-	-	-	2
07	Management(BBA)	-	5	-	-	-	5
08	Computer Science	1	8	-	5	-	14
09	Mathematics	-	1	-	1	-	2
10	Tourism	-	-	-	2	-	2
11	Social Work	-	-	1	-	-	1
12	Physical Education	-	-	1	1	-	2
13	Lab Technician	5	1	1	1	-	8
	<b>TOTAL</b>	<b>12</b>	<b>18</b>	<b>3</b>	<b>17</b>	<b>1</b>	<b>51</b>

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2. The remuneration shall be paid at the following rates:

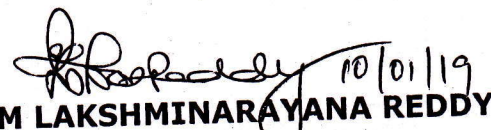
Asst. Professors/Lecturers(Arts & Science)	Rs.25,000/p.m.
Director of Physical Education	Rs.25,000/p.m.
Lab. Assistant/Technician	Rs.22,000/p.m.

3. The remuneration shall be claimed and disbursed by the Principals of the concerned colleges by submitting the attendance particulars/fund requirement to PONSHE.

4. The engagement is subject to the following conditions:

- (i) The engagement is purely a stop-gap arrangement and liable to be terminated at any time without any notice when the necessity therefor ceases.
- (ii) This engagement will not confer on the incumbent to claim for regular employment in future, as matter of right.
- (iii) The teaching staff has to handle minimum 16 hours per week. If sufficient teaching hours fall short, the services of the teaching staff may be spared to the needy colleges of the society.
- (iv) Except public holidays, they are not eligible for any kind of leave.

// BY ORDER //

  
(YASAM LAKSHMINARAYANA REDDY)  
MEMBER SECRETARY

To

1.The Principal,  
IGCAS/RGASC/PKAC/KCW, Puducherry.

2.The Principal,  
Perunthalaivar Kamarajar College of Education,  
Karaikal.

Copy to:

The Cashier,  
PONSHE, Puducherry.

2018-19 odd

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)

(PONSHE - REGN. NO. 397/2007)  
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Puducherry - 605 008**  
Phone: (0413) 2257832  
Fax : (0413) 2254590

No.682 /PONSHE/Estt./E1/2018

Puducherry, dt. **13 JUL 2018**

**I.D.NOTE/MEMORANDUM**

Sub: PONSHE - Estt. - Engagement of Teaching/non-teaching staff in various disciplines in constituent Colleges of PONSHE - Reg.

Ref.: I.D. No.487/DC/Edn./PA/2018 dated 11.07.18 of the Chairman (PONSHE), Puducherry.

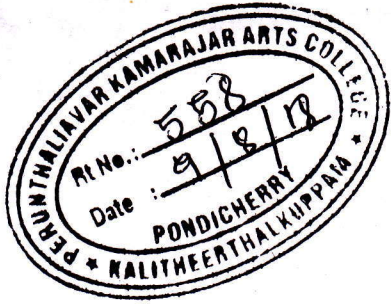
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Approval of the Hon'ble Minister for Education is accorded for engaging the same teaching and non-teaching staff who were engaged during last academic year as detailed below upto the end of the current Semester of the academic year 2018-19 or until the posts are filled on Short Term Contract basis by Directorate of Higher and Technical Education whichever is earlier.

Sl.No.	Discipline	IGCAS	RGASC	KCW	PKAC	PKCF	TOTAL
01	Tamil	-	1	-	1	-	2
02	English	-	1	-	1	1	3
03	Commerce	1	1	-	5	-	7
04	Statistics	1	-	-	-	-	1
05	Biotechnology	1	-	-	-	-	2
06	Microbiology	2	-	-	-	-	2
07	Management(BBA)	-	5	-	-	-	5
08	Computer Science	1	8	-	5	-	14
09	Mathematics	-	1	-	1	-	2
10	Tourism	-	-	-	2	-	2
11	Social Work	-	-	1	-	-	1
12	Physical Education	-	-	1	1	1	2
13	Lab Technician	5	1	1	1	1	8
	<b>TOTAL</b>	<b>12</b>	<b>18</b>	<b>3</b>	<b>17</b>	<b>1</b>	<b>51</b>

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2. The remuneration shall be paid at the following rates:

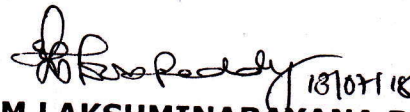
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Director of Physical Education	Rs.25,000/p.m.
Lab. Assistant/Technician	Rs.22,000/p.m.

3. The remuneration shall be claimed and disbursed by the Principals of the concerned colleges by submitting the attendance particulars/fund requirement to PONSHE.

4. The engagement is subject to the following conditions:

- (i) The engagement is purely a stop-gap arrangement and liable to be terminated at any time without any notice when the necessity therefor ceases.
- (ii) This engagement will not confer on the incumbent to claim for regular employment in future, as matter of right.
- (iii) No remuneration shall be claimed during vacation.

// BY ORDER //

  
A/h (YASAM LAKSHMINARAYANA REDDY)  
MEMBER SECRETARY

To

1. The Principal,  
IGCAS/RGASC/PKAC/KCW, Puducherry.

2. The Principal,  
Perunthalaivar Kamarajar College of Education,  
Karaikal.

Copy to:

The Cashier,  
PONSHE, Puducherry.

PON  
(A Soc

Address

No

AVAR KAMARAJAR  
R.No.: 558  
Date: 19  
PONSHE  
KALIT

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1/4/2021

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)

**(PONSHE – REGN No.397/2007)**

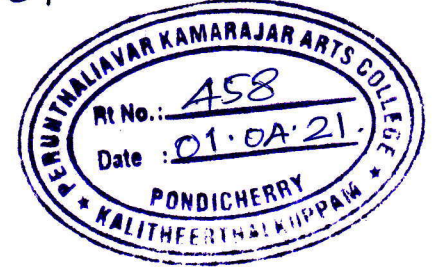
Address: PIPMATE Complex, Lawspet, Puducherry – 605 008	Phone: (0413) 2257832 Fax : (0413) 2254590
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No. 342/PONSHE/Estt/E3/particulars/2019 / 88

dt: 31 .03.2021

To,

The Principal,  
Perunthalaivar Kamarajar Arts College,  
Kalitheerthalkuppam  
Puducherry.



Sir,

Sub: PONSHE – Estt. – Details of sanctioned posts for the  
Academic years 2015-16 to 2020-21 – Reg.

Ref: Your letter No,100/PKACK./Aca/2020-21/373  
dt.26.03.2021

&&&&&

With reference to the letter cited on the subject mentioned above, I am to state that during 2015-16, 14 nos. of the following teaching posts were created and sanctioned for PKAC in the 6<sup>th</sup> General Body Meeting of PONSHE held on 06.03.2015.(Copy of minutes enclosed)

Sl.No	Discipline	No. of post sanctioned
1	Tamil	1
2	English	1
3	Mathematics	1
4	Computer Applications	4
5	Tourism	2
6	Commerce	5

2. Further no posts were sanctioned during the academic year 2016-17 to 2020-21. Moreover no sanctioned posts were made for short term contract. However, suitable staff are engaged on contract basis in the vacant posts based on the requirements.

Yours faithfully,

32

(B. RAJINA)  
JUNIOR ACCOUNTS OFFICER



**MINUTES OF THE SIXTH MEETING OF THE GOVERNING BODY OF PONDICHERRY SOCIETY FOR HIGHER EDUCATION (PONSHE) HELD ON 6<sup>TH</sup> MARCH, 2015 IN THE CHAMBER OF SECRETARY TO GOVT.(EDUCATION) -CUM- CHAIRMAN, PONSHE, PUDUCHERRY**

The following members were present:

- |   |  |                  |
|---|--|------------------|
| 1 | Thiru G. Ragesh Chandra, I.A.S.,<br>Secretary to Govt. (Education),<br>Government of Puducherry.                             | Chairman         |
| 2 | Thiru T. Karikalan,<br>Director of Higher & Technical Education,<br>Puducherry.  | Member Secretary |
| 3 | Thiru Ganessin. S,<br>Officer on Special Duty,<br>Directorate of Higher & Technical Education, Puducherry.                   | Member           |
| 4 | Dr. T. Savadamuthu,<br>Principal,<br>Perunthalaivar Kamarajar College of Education, Karaikal.                                | Member           |
| 5 | Dr. S. Madhavan,<br>Principal,<br>Indira Gandhi College of Arts & Science,<br>Kathirkamam, Puducherry.                       | Member           |
| 6 | Dr. Cheryl-Ann Gerardine Shivan,<br>Principal,<br>Perunthalaivar Kamarajar Arts College,<br>Kalitheerthalkuppam, Puducherry. | Member           |
| 7 | Dr. S. Madhavan,<br>Principal (i/c),<br>Rajiv Gandhi College of Arts & Science, Thavalakuppam,<br>Puducherry.                | Member           |
| 8 | Dr. R. Hemalatha,<br>Principal,<br>Kasthurba College for Women,<br>Villianur, Puducherry.                                    | Member           |

The Chairman welcomed the members present.

2. The Regional Director, NCTE, Bangalore, University Nominee, Pondicherry University, Puducherry, Under Secretary to Govt.(Finance) and Under Secretary to Govt.(Education) could not attend the meeting due to their pre-occupations.



3. The minutes of the meeting of Fifth Governing Body of PONSHE held on 09.07.2012 was read and recorded.
4. The action taken report on the minutes of the Fifth meeting held on 09.07.2012 was taken note of by the members.
5. The matters placed before the Governing Body for ratification were approved.
6. The following decisions have been taken in respect of agenda items placed for consideration:

**5.1 Placing the Auditor's Report for the financial year 2011-12, 2012-13 & 2013-14**

M/s. R.Suresh & Co., Puducherry and M/s. Sonal Mehta, Puducherry who were entrusted with the work of auditing the accounts of the PONSHE and its constituent colleges have submitted the Audit Report for the financial year 2011- 12 and for the financial years 2012-13 & 2013-14 respectively.

The same are placed before the G.B in Annexure - I.

**Decision:** Approved in toto.

**5.2 Placing the Inspection Report on the Accounts submitted by the Principal Accountant General (Civil Audit)**

Inspection report on the Accounts of the Office of the Member Secretary, PONSHE is placed before the Governing Body in Annexure - II.

**Decision:**

Inspection report was carefully taken note of by the Governing Body.

The Chairman made the following observations:

- (1) Recovery of professional tax from the salary of teaching and non-teaching staff to be made periodically and the same to be remitted to the concerned Municipality / Panchayats, without expecting their demands.
- (2) In the CPF scheme, employer's contribution @ 10% of the Pay in the Pay Band plus Academic Grade Pay to be deposited in the Bank account maintained for this purpose in a phased manner subject to availability of funds.
- (3) To transfer the post of Senior Accounts Officer from PKCE, Karaikal to PONSHE Society Office, Puducherry and to set up an Internal Audit Wing.
- (4) To conduct Governing Body meeting atleast twice in a year.

**5.3 Budget for the Financial Year 2015-16**

Name of the Office / College	Salaries / Wages	O.E./ O.C	Total
PONSHE OFFICE	42.00	12.00	54.00
IGCAS, Kathirkamam.	560.00	34.00	594.00
PKAC, Kalitheerthalkuppam.	184.00	22.00	206.00
RGASC, Thavalakuppam.	150.00	15.00	165.00
KCW, Villianur.	142.00	9.00	151.00
PKCE, Karaikal.	300.00	30.00	330.00
Total			1500.00
Salary for creation of 34 Asst. Professor posts, 1 post of Physical Director, and 3 posts of Laboratory Assistants, to be filled up on regular basis (8 months provision)			150.00
Construction of building / Renovation of class rooms, etc.			414.00
Payment of Employer's contribution for C.P.F.(upto 2013-14)			132.00
SCP (Book Bank, Soft skills & Personality Development, Guidance & Counselling, Remedial Counselling, Computer Literacy/Language Lab & Equipments)			100.00
Grand Total			2296.00

It is stated that an amount of Rs.1150 lakhs was allocated in B.E. 2014-15 to the Arts & Science Colleges and an amount of Rs.240.00 lakhs was allocated to B.Ed. College. The overall total amounts to Rs.1390 lakhs. The Government may be requested to provide additional funds through RUSA for construction of building in IGCAS & KCW during the financial year 2015-16.

**Decision:** Approved.

**5.4 Creation of Teaching and Non-teaching posts in the constituent Colleges run under the aegis of PONSHE**

**(1) Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam**

**(a) Teaching Posts : 14 Nos.**

The Principal, PKAC has stated that in 1997, 16 posts (non-teaching) were created for two UG courses. Now five courses exist viz., B.A.(Functional Tamil), B.Sc.(Mathematics), B.B.A. (Tourism & Travel Management), B.C.A., B.Com.(General) and the student strength has increased to 497. Hence, the Principal has requested to create the following 14 Assistant Professor posts in various disciplines to cope up the workload as per UGC norms and 11 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Tamil	96	96	96	Six	Five	One
2	English	42	41	41.5	Three	Two	One
3	Mathematics	82	77	79.5	Five	Four	One
4	Computer Applications	93	81	87	Five	One	Four
5	Commerce	74	84	79	Five	---	Five
6	B.B.A. (Tourism)	90	84	87	Five	Three	Two

**(b) Non-Teaching Posts : 11 Nos.**

- U.D.C.** : 1 No. is required for smooth function of office. There are around 500 students studying in five existing UG courses in the current year (2014-15). To look after University exams and academic related works one post is essentially required.
- Librarian** : 1 No. is required. About 6670 books are available in this college for the five UG courses. Every year new books are added to the Library. Hence, a Librarian post is required in addition to the post of one Assistant Librarian.
- Laboratory Assistant** : 1 No. is required to work in the Computer Lab.
- Marker** : 1 No. is required to assist the Director of Physical Education in conducting sports and games and in preparation of playground for conducting sports event.
- MTS (General)** : 2 Nos.  
31 faculties for this academic year 2014-15 are working in the 8 Departments of 5 courses available in this college. Group D posts are required to carry out the work assigned by the faculties of Departments. Hence, at least 2 MTS (General) posts are required.
- MTS (House Keeping)** : 4 Nos.  
This College building has one Ground Floor, one First Floor and one Second Floor with a total of 27 rooms which are to be cleaned every day and the college campus also to be kept clean and tidy. Hence, 4 posts of MTS (House Keeping) are essentially required. (Presently, employees from Self Help Groups are engaged through outsourcing)
- MTS (Gardening)** : 1 No.  
There exists a vast area of landscape. To maintain the existing gardens and the lawns 1 post of MTS (Gardening) is essentially required. (Presently an employee from Self Help Group is engaged through outsourcing)

**(2) Rajiv Gandhi Arts and Science College, Thavalakuppam**

**(a) Teaching Posts : 18 Nos.**

The Principal, RGASC has stated that the college runs five courses viz., B.Com. (General), B.Com.(Co-op. Management), B.B.A., B.Sc.(Computer Science) and B.C.A. At present 10 regular teaching staff are working in the College and 18 teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following 18 Assistant Professor posts in various disciplines as per the UGC norms and 3 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Co-op. Management	60	72	66	Four	Two	Two
2	Computer Science	79	79	79	Five	One	Four
3	Computer Applications	88	88	88	Five	---	Five
4	Business Administration	80	80	80	Five	---	Five
5	Mathematics	32	21	26.5	Two	One	One
6	English	33	33	33	Two	One	One

**(b) Non-Teaching Posts : 3 Nos.**

Assistant : 1 No. is required for smooth running of office work and for maintenance of student particulars.

L.D.C. : 1 No. is required for smooth running of office work and for maintenance of student particulars.

Laboratory Assistant : 1 No. is required to work in the Computer Lab.

**(3) Indira Gandhi College of Arts and Science, Kathirkamam**

**(a) Teaching Posts : 3 Nos.**

The Principal, IGCAS has stated that the college runs five courses viz., B.Sc., (Applied Microbiology), B.Sc.(Bio-technology), B.A.(Statistics), B.Com.(Foreign Trade), B.C.A. At present six regular teaching staff working in the College and three teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following three Assistant Professor posts in various disciplines as per the UGC norms for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Applied Microbiology	70	72	71	Four	Three	One
2	Bio-technology	70	72	71	Five	Three	Two

**(b) Non-Teaching Posts : NIL**

**(4) Kasthurba College for Women, Villianur**

**(a) Teaching Posts : NIL**

The Principal, KCW has stated that the college runs two courses viz., B.A. (Historical Studies) & B.A. (Social Work) exclusively for female candidates having student strength of 143. She has also stated that at present 12 posts of Assistant Professor in various disciplines were created and filled. However, there exists no College Director of Physical Education post in the College. Currently, one agency staff is engaged on contract basis through M/s.KEN Agency, Bengaluru in the discipline of Physical Education. Hence, she has requested to create one post of College Director of Physical Education and two other non-teaching posts for smooth functioning of the College for the ensuing academic year 2015-16, as given below:

**(b) Non-Teaching Posts : 4 Nos.**

College Director of Physical Education : 1 No. is required for smooth functioning of the College and welfare of student community.

MTS (General) : 1 No. is required to carry out the work assigned by the faculties of Departments and assist in office work.

MTS (House Keeping) : 2 Nos. is required to regularize the existing two full time casual labourers under the scheme Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009.

**(5) Perunthalaivar Kamarajar College of Education, Karaikal**

**(a) Teaching Posts : 6 Nos.**

The Principal, PKCE has stated that as per NCTE Regulations, 2014, the duration of B.Ed Course has been enhanced from one year to two years from the academic year 2015-16 and to comply before 31.10.2015. Thus the institution is to create additional six teaching positions for an intake of 100 students (Total of 200 students for two years). The NCTE has also listed the requisite number of Administrative and Professional staff for both B.Ed and D.El.Ed courses in the Regulations, 2014. The details of the teaching posts and non-teaching posts required, existing posts and the additional posts to be created for B.Ed. courses are given below:

-: 7 :-

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Assistant Professor of Education	Four	One	Three
2	Assistant Professor of Pedagogy	Eight	Seven	One
3	Lecturer in Visual Arts	One	---	One
4	Lecturer in Performing Arts	One	---	One

**(b) Non-Teaching Posts : 3 Nos.**

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Store Keeper	One	---	One
2	Technical Assistant	One	---	One
3	Computer Lab Assistant	One	---	One

**Decision:**

Approved for creation & filling up of teaching posts in PKAC - 14 Nos., RGASC - 18 Nos., IGCAS - 3 Nos. & PKCE - 6 Nos. Creation of non-teaching posts is deferred. It was decided to engage the MTS (General/ House Keeping/ Security) and Drivers on outsourcing basis according to the requirement.

**5.5 Renewal of contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases through M/s.KEN Consulting Pvt. Ltd., Bengaluru with the existing agreement and same terms & conditions**

It is submitted that approval was accorded by the Chairman, PONSHE for engagement of 37 teaching and 7 non-teaching staff in total 44 staff through M/s. KEN Consulting Private Ltd., Bengaluru for the period from 01.12.2014 to 30.06.2015 vide Order No.439/PONSHE/Estt./ E2/2013(Part II) dated 27.10.2014. It is now proposed to renew their contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases with the existing agreement and same terms & conditions for smooth functioning of the constituent Colleges.

**Decision:**

Deferred. No extension can be allowed after the expiry of the contract (i.e. from 01.07.2015) X

**5.6 Increasing the quantum of imprest amount of PONSHE from Rs.1,000/- to Rs.3,000/-**

The PONSHE has been sanctioned with an imprest amount of Rs.1,000/-. It is found that this imprest amount is highly insufficient to meet the unforeseen expenditure viz., courier charges, making arrangements for conduct of official meetings, refreshment charges etc. PONSHE, being an administrative head of all its five constituent colleges, it finds difficult to meet out the urgent and immediate expenditure with in the meager amount of Rs.1,000/-. Hence it is submitted that the Member Secretary (PONSHE) may be empowered to utilize a sum of Rs.3,000/- and it may be recouped whenever the amount has been utilized.

**Decision:**

After discussion, Governing Body has approved for increase in the imprest amount from Rs.1000/- to Rs.3,000/- in the PONSHE Office and all its constituent colleges.

**5.7 Implementation of uniform fee structure in all the constituent Arts & Science colleges of PONSHE**

The AG Audit party during their inspection has instructed to adopt an uniform fee structure among the constituent arts and science colleges of PONSHE and also directed for revision of existing fee structure. Accordingly, the revised uniform fee structure proposed for implementation by the constituent Arts & Science colleges of PONSHE from the ensuing academic year is as given below:

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
1	<b>Tuition fees</b> Residents (per semester)	500	500	100	300	100	300	100	300
2	<b>Tuition fees</b> Non-Residents (per semester)	500	500	250	400	250	400	250	400
3	Athletic Association (per annum)	60	60	30	60	30	60	30	60
4	College Day (per annum)	25	50	25	50	25	50	25	50
5	College Magazine (per annum)	40	50	25	50	25	50	25	50
6	College Union / Department Association (per annum)	40	40	20	40	20	40	20	40
7	College Calendar (per annum)	10	25	10	25	10	25	10	25
8	Medical Inspection (per annum)	10	10	10	10	10	10	10	10

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
9	Students Medical Assistance Fund (per annum)	10	10	10	10	10	10	10	10
10	Reading Room / Library (per annum)	10	10	10	10	10	10	10	10
11	Admission Fee (on admission only)	10	10	10	10	10	10	10	10
12	Laboratory for Science Group (per annum)	--	--	40	40	40	40	40	40
13	Fine Arts Association (per annum)	-	20	20	20	20	20	20	20
14	Stationery Fee (per annum)	10	20	10	20	10	20	10	20
15	Caution Money Deposit (on admission only)	50	50	50	50	50	50	50	50
16	Laboratory (For Bio-Technology / Applied Microbiology / Computer Science / Statistics) (per annum)	250	250	250	250	250	250	--	--
17	Test and Examination Fee (per annum)	27	50	--	50	--	50	--	50

**Decision:**

Approved the implementation of the uniform fee structure amongst the constituent colleges of PONSHE except tuition fees. The Chairman has suggested to approach leading Insurance companies to start an insurance scheme viz., "Students' Health Insurance Scheme" to cover untoward incidents viz., accidents / death, for the welfare of student's community in all the constituent colleges of PONSHE.

**5.8 Delegation of Administrative and Financial Powers to the Chairman, Member Secretary and Principals of constituent colleges of PONSHE (on par with their counterparts in the Government of Puducherry)**

In the Fourth Governing Body meeting it has been decided to delegate financial powers to the Chairman, Member Secretary, Principals as per the GFR and DFPR issued by the Government from time to time. Now, it is proposed to delegate the Administrative and Financial Powers to the Chairman, Member Secretary, Principals of Constituent Colleges of PONSHE on par with the latest Government Order issued by the Finance Department, Puducherry re-delegating the financial powers.



The proposed delegation of Administrative and Financial Powers to the Chairman, Member Secretary, Principals of constituent colleges (on par with their Counterparts in the Government of Puducherry) is placed before the Governing Body in Annexure - III.

**Decision:**

Approved with modifications at Sl.Nos.10, 12, 26, 35, 42(i) and 55.

**5.9 Provision of video surveillance camera systems in the constituent colleges of PONSHE**

Recently, the functioning of PKAC, K.T.Kuppam, Puducherry was disturbed and it was forced to close for a couple of days due to unrest and fight amongst the groups of students supported by outsiders. The Principal has suggested for provision of surveillance system in the College in 24x7 basis to tide over such a situation in future for smooth functioning of the college and in security angle also. It is pertinent to mention that this facility is already in existence in the Bharathidasan Govt. College for Women, Puducherry. Therefore, it is submitted for approval that a video surveillance camera systems may be installed in all the constituent colleges of PONSHE.

**Decision:**

Approved. After obtaining approval from the Competent Authorities, it will be installed only in the normal places and not in the sensitive places.

**INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE, KATHIRKAMAM**

**5.10 Construction of own College building**

The Principal has stated that a land measuring an extent of 2Ha-99A-2C at Oulgaret Revenue Village has been acquired by the Govt. and handed over to the PONSHE on 17.07.2009 for the purpose of construction of own building for the IGCAS, Kathirkamam. However, the College is functioning in Govt. Girls Hr. Sec. School campus from its inception.

Since the College is not functioning in its own building, it cannot be able to apply for permanent affiliation from the Pondicherry University.

Due to non-acquiring of permanent affiliation and not having its own campus, it is deprived from getting financial assistance from the UGC though the College is included under section 2(f) of UGC Act. It is mandatory for the college to have its own building to get 12(b) status from UGC.

The Pondicherry University has instructed to take steps for setting up of a Language lab. for imparting new techniques in teaching and enriching the knowledge of the students. However, the College is facing inadequate space for setting up the lab.

**Decision:**

Approved for construction of own building in the acquired land measuring to an extent of 2Ha-99A-2C at Oulgaret Revenue Village. The Chairman viewed to take action for availing loan from HUDCO / NABARD for construction of the building.

**5.11 Upgradation of the post of Driver (LMV) in IGCAS as Driver (LMV) Grade-II, on par with similar post available in Govt. of Puducherry**

There exist three Driver posts in the constituent colleges of PONSHE as per the Recruitment Rules available in the Society. Currently, the one LMV Driver post carrying the grade pay of Rs.1900/- was filled up by posting Thiru R.Kaliaperumal, who was appointed and working as Driver in IGCAS w.e.f. 04.12.2006. Now, the individual has completed eight years of service 03.12.2014 and become eligible for promotion to the post of Driver Grade-II which carries grade pay of Rs.2400/-.

It is pertinent to point out that, there exists no post in the Grade of Driver (LMV) Grade-II to offer promotion to the individual. Hence, it is necessitated to upgrade the lone post of Driver (LMV) in IGCAS which is equivalent to the post of Driver (LMV) Grade-III available in the Government of Puducherry, as Driver (LMV) Grade-II.

The proposed Recruitment Rules for the post of Driver (LMV) Gr-II, on par with RRs available in Govt. of Puducherry is as follows:

1	Name of the post	: Driver (LMV) Grade-II
2	Number of post	: 1 (One) subject to variation dependent on work load
3	Classification	: General Central Services Group C Non-Gazetted Non-Ministerial
4	Pay Band and Grade Pay / Scale of Pay	: Pay Band-1 Rs.5200-20200 + Grade Pay Rs.2400
5	Whether Selection post or non-selection post	: Non-Selection
6	Age limit	: Not applicable
7	Educational and other qualifications	: Not applicable
8	Experience	: Promotion from Driver (LMV) who have put in 8 years of continuous years in the grade after appointment thereto on regular basis
9	Period of probation if any	: Not applicable
10	Method of Recruitment	: By Promotion
11	Composition of Recruitment Committee in the case of Direct Recruitment	: 1. Chairman, PONSHE 2. Member Secretary, PONSHE 3. S.A.O., PONSHE

**Decision:** Approved.

### **5.12 Enhancement of Cheque Drawing Power**

The Principal has stated that till date, he has been empowered cheque drawing power to the tune of Rs.10,000/- which is found to be highly insufficient to meet out the price hike of all supplies of chemicals, reference books, subject books, servicing cost and labour charges towards maintenance of lab. equipments and computers, etc.

As the College is offering non-traditional courses viz., B.Sc. (Bio technology), B.Sc.(Applied Microbiology), B.C.A and B.Sc. (Statistics) which are lab oriented courses. Hence the financial requirement is highly required for the smooth conduct of practical classes so as to avoid student problems. Hence, Principal has requested to enhance the cheque drawing power from Rs.10,000/- to Rs.20,000/-.

It is proposed in the present GB Meeting to re-delegate the Administrative / Financial powers to the Principals of the constituent College. Hence, the need for enhancement of cheque drawing powers to the Principal does not arise.

**Decision:** Deferred.

### **5.13 Constitution of Condemnation Committee**

The Principal has stated that the College is functioning from the year 2001 in the premises of Govt. Girls Hr. Sec. School. Almost 13 years have been passed and furniture purchased at the time of inception of this college became old and obsolete. Hence, the necessity arises to condemn the old and obsolete materials, as there is no separate place for keeping the old/scrap materials.

Before condemnation, it is essential to get approval of the condemnation committee. But there is no such committee was formed and the official procedure could not be followed further in disposing the scrap materials dumped.

Hence, it is suggested that action may please be taken to form a condemnation committee with the following members on par with Government Colleges:

- |  |             |
|--|-------------|
| 1. Principal of concerned College        | -- Chairman |
| 2. Senior Accounts Officer, PONSHE       | -- Member   |
| 3. Assistant Engineer, Electricity Dept. | -- Member   |
| 4. Assistant Engineer, PWD               | -- Member   |
| 5. Stores Superintendent, DAT            | -- Member   |

### **Decision:**

The Governing Body approved the constitution of condemnation committee as mentioned in the Agenda. After approval of the condemnation committee, approval of the Member Secretary, PONSHE is required to be obtained before condemnation.

**PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE, KALITHEERTHALKUPPAM**

**5.14 Construction of II phase building**

The Principal has requested for construction of building (Second phase) in view of starting of new courses in future which includes the following :

- (1) Class rooms block
- (2) Administrative / Library block
- (3) Auditorium
- (4) Tennis court
- (5) Kabbadi court
- (6) Open gallery
- (7) Running track (200 mts. & 400 mts.)
- (8) Volley Ball court
- (9) High Jump court
- (10) Basket Ball court

If financial position does not permit, she has requested to construct at least Auditorium in the ensuing financial year.

The Principal's request for construction of Auditorium may be approved in the welfare of students' community.

**Decision:** Deferred due to paucity of funds.

**5.15 Erection of Statue (bust) of Perunthalaivar Kamarajar**

The Principal has stated that the college is named after the people's leader Perunthalaivar Kamarajar. Erection of his statue (bust) is one of the long pending. Therefore, she has requested to erect a bust of the leader. ✓

**Decision:** Approved.

**5.16 Provision of an Arch at the entrance of the College**

The Principal has stated that there exists a provision for erection of an Arch at the entrance of the College and the PONSHE has been addressed in the past for completion of the Arch. At present, a new iron board has been set up as a temporary arrangement. Therefore, she has requested to consider the provision of an Arch at the entrance of the College. ✕

**Decision:**

Approved for erection of PVC or Metal Arch.

**5.17 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the College has been sanctioned with an imprest amount of Rs.1000/-. This amount found to highly insufficient to meet the day to day expenses due to the price hike of all commodities. Therefore, she has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**RAJIV GANDHI ARTS AND SCIENCE COLLEGE, THAVALAKUPPAM**

**5.18 Filling up the vacant non-teaching posts**

The Principal has requested to fill up the vacant posts of Superintendent, UDC (2 Nos.) and Storekeeper Grade-III in view of increase in work load for smooth functioning of the office and in consideration of the welfare of students community.

**Decision:**

Instructed to address the DP&AR / DAT to fill up the posts, on deputation basis.

**5.19 Construction of own Building**

The Principal has stated that due to lack of an own building for the College, it becomes very difficult to obtain affiliation from the Pondicherry University. He has also stated that land has been allotted for college use but construction not yet commenced. Hence he has requested to sanction an amount of Rs.3,00,00,000/- ( Rupees three crores only) to construct own building (both Academic and Administrative) for the following estimate:

1.	15 Classroom	-	4800+5400 = 10200 Sq.ft.
2.	Two Laboratory	-	2000 Sq.ft.
3.	One Library	-	2000 Sq.ft.
4.	Principal's Room	-	600 Sq.ft.
5.	Office Room	-	600 Sq.ft.
6.	Two Staff Room	-	1200 Sq.ft.
7.	Store Room	-	600 Sq.ft.
8.	NCC/NSS	-	600 Sq.ft.
9.	Sports Room	-	600 Sq.ft.
10.	Multipurpose Hall	-	2000 Sq.ft.
	<b>TOTAL</b>	-	<b>20400 Sq.ft.</b>

**Decision:** For the time being deferred. However, the Chairman expressed to take action for getting one more room from GHSS, Thavalakuppam, Puducherry.

**5.20 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the expenses in the College are increased nowadays. Therefore, he has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/- for smooth running of the day-to-day expenses.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**KASTHURBA COLLEGE FOR WOMEN, VILLIANUR**

**5.21 Construction of Own building**

The Principal has requested for construction of a two storeyed building by utilizing the vacant land measuring an extent of 1.5 acres lying in the premises of Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry as permitted vide Order No.433061/CS(Edn)/E.10/2009 dated 20.10.2008.

**Decision:**

Approved with instructions to prepare a detailed plan to avail loan from HUDCO for construction of the building.

**5.22 Accommodation of College in one separate section of Kannagi Govt. Girls Hr. Sec. School, Villianur**

The Principal has requested for accommodation of the college in one separate section of the premises belonging to the Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry and provision of separate electric line till the construction of new building.

**Decision:** Deferred.

**5.23 Absorption of two full time casual labourers in the proposed regular posts of M.T.S. (House Keeping)**

The below mentioned two full time casual labourers were engaged w.e.f. 20.09.2012 in the KCW, Villianur. Now, they have completed more than two years of service and possess educational qualification of H.Sc., passed. The individuals have also requested for their absorption in the regular post of MTS (House Keeping). Hence, it is now proposed to consider them for absorption in the regular post of M.T.S.(House Keeping) proposed to be created in the College based on the Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009:

Sl. No	Name Tmt./Selvi	Date of Birth	Qualification	Date of engagement of Part-time	Date of engagement of full-time
1	K.Pourani	02.08.1973	H.Sc.,	11.11.2005	20.09.2012
2	D.Kannagi	03.08.1987	H.Sc.,	11.11.2005	20.09.2012

**Decision:** Deferred.

**5.24 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**PERUNTHALAIVAR KAMARAJAR COLLEGE OF EDUCATION, KARAIKAL**

**5.25 Regularisation of ad-hoc services of Mrs. G. Bavani, Assistant Professor of Tamil (B.Ed. Course)**

The Principal has stated that the post of Assistant Professor of Tamil was vacant from 23.11.2012 and hence the proposal for filling up of the same was submitted to PONSHE. In the mean while, Mrs. G.BAVANI who was working as Lecturer in Tamil (D.El.Ed. course) submitted an application with the request to consider for the post of Assistant Professor in Tamil since she was having the minimum eligibility for the post of Assistant Professor of Tamil as per the university regulations. By considering her application, she was placed in the post of Assistant Professor of Tamil on 27.09.2013 on ad-hoc basis.

He has further stated that since this post is already created one by the society for this college and the incumbent is having the requisite qualifications as prescribed by the authorities (NCTE, UGC and Pondicherry University), he has therefore requested that her services may be placed on regular basis from the date of joining i.e. from 27.09.2013.

**Decision:** Approved.

**5.26 Enhancement of the duration of B.Ed. course from one year to two years and creation of additional facilities**

The Principal has stated that NCTE has notified the revised Norms and Standards for the courses in Teacher Education, Fine Arts, Physical Education etc. as NCTE (Recognition, Norms and Procedure) Regulations, 2014 and the same has been published in the Gazette of India (Extra ordinary - No. 346 dated 01.12.2014) as detailed below.

- The existing teacher education institutions will move to composite institutions gradually. (Sec 2(b) of NCTE Regulations 2014). Since this college is offering both D.El.Ed. and B.Ed. courses, this college comes under the category of Composite College.
- The duration of B.Ed. programme has been enhanced from one year to two years from the academic year 2015-16 and
- Accordingly the college has to provide the required additional infrastructure and instructional facilities based on the enhancement of the duration of the course and the same should be completed by 31<sup>st</sup> October, 2015.
- Creation and recruitment of additional teaching positions and Administrative & Professional Staff
- Upgrading and strengthening the existing facilities – Procurement of Furniture, Laboratory facilities, Library, Common Room etc.

Therefore, he has requested to provide additional infrastructure and instructional facilities to comply with the new regulations before 31.10.2015 to offer the two year B.Ed. course from the academic year.

**Decision:** Approved.

#### **5.27 Conversion of H.O.D. – D.El.Ed. post as Assistant Professor for B.Ed. Course**

The Principal has stated that as per the NCTE Regulations, 2014, the faculty in the specialized courses can be shared with other teacher education courses, the requirement of faculty positions for D.El.Ed. course with an intake of 50 students will be only 5 Lecturers in curriculum and pedagogy. At present, there are 6 posts (HOD-1 & Lecturers-5) for D.El.Ed. course. Hence he has requested to convert the post of HOD as Assistant Professor for B.Ed. since both are with same qualification and pay scales.

**Decision:** Approved.

#### **5.28 Conversion of non-teaching posts of MTS (G) as Store Keeper, Instructor in Educational Technology as Technical Assistant, Instructor in ICT as Computer (ICT) Laboratory Assistant**

The Principal has stated that it is proposed to create the following posts by converting the existing vacant post of MTS (G) as Store Keeper, vacant post of Instructor in Educational Technology as Technical Assistant. The post of Instructor in ICT may be converted as Computer (ICT) Laboratory Assistant after the incumbent vacates his position.

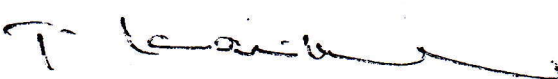


Name of the post	No.	Qualification
Store Keeper PB1+ GP Rs. 1900/-	1	12 <sup>th</sup> Class pass with computer /Typing knowledge
Technical Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Physics/Electronics) / Diploma in Electrical and Electronics Engineering
Computer (ICT) Laboratory Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Computer Science)/BCA /Diploma in Computer Engineering

**Decision:** Deferred.

**Any other items with the permission of the Chair :**

1. The Governing Body decided to transfer the teaching and non-teaching staff working in all the constituent colleges of PONSHE as per the transfer policy, for its smooth functioning.
2. It was decided by the Governing Body for transfer of one four wheeler available in the PKCE, Karaikal to PONSHE Society Office, Puducherry.
7. The Governing Body meeting ended with a vote of thanks.

  
MEMBER SECRETARY, PONSHE  
- CUM - DIRECTOR OF HIGHER &  
TECHNICAL EDUCATION

  
CHAIRMAN, PONSHE  
- CUM - SECRETARY TO GOVT  
(EDUCATION)

2019-20 even (1)

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)  
(PONSHE - REGN. NO. 397/2007)

Address: **PIPMATE Complex, Lawspet, Puducherry - 605 008** Phone: **(0413) 2257832**  
Fax : **(0413) 2254590**

No.682/PONSHE/Estt./E1/2018

Puducherry, dt. 13.01.2020**I.D.NOTE/MEMORANDUM**

Sub: PONSHE - Estt. - Engagement of Teaching/non-teaching staff in various disciplines in the constituent Colleges of PONSHE on contract basis for the even semester of the Academic year 2019-20 - Approval - Accorded.

Ref: This Society's I.D. Note/Memorandum of even No. dated 21.08.2019.

\*\*\*

Approval of the Chairman (PONSHE)-cum-Secretary to Govt. (EDN.) is accorded for engaging 53 nos. of teaching and non-teaching staff on contract basis, as detailed below, upto the end of the even semester of the academic year 2019-20:

Sl.No.	Discipline	IGCAS	RGASC	KCW	PKAC	TOTAL
1	Tamil	1	1	-	2	4
2	English	-	-	-	1	1
3	Commerce	3	3	-	2	8
4	Statistics	2	-	-	-	2
5	Biotechnology	2	-	-	-	2
6	Microbiology	2	-	-	-	2
7	Management (BBA)	-	4	-	-	4
8	Computer Science	-	12	-	4	16
9	Mathematics	-	-	-	1	1
10	Tourism	-	-	-	2	2
11	Co-op. Management	-	2	-	-	2
12	Social Work	-	-	1	-	1
13.	Lab Technician	5	1	1	①	8
	<b>TOTAL</b>	<b>15</b>	<b>23</b>	<b>2</b>	<b>13</b>	<b>53</b>

2. The remuneration shall be claimed and disbursed by the Principals of the concerned colleges by submitting the attendance particulars/fund requirement to PONSHE.

6. The engagement is subject to the following conditions:

- The engagement is purely a stop-gap arrangement and liable to be terminated at any time without any notice when the necessity therefor ceases.
- This engagement will not confer on the incumbent to claim, for regular employment in future, as a matter of right.
- The teaching staff may be engaged for 4 months from January, 2020 to April, 2020 and non-teaching staff may be engaged for 5 months from January, 2020 to May, 2020 at the rate as prescribed in the I.D. Note/Memorandum cited above.
- The teaching staff has to handle minimum 16 hours per week. If sufficient teaching hours fall short, the services of the teaching staff may be spared to the needy colleges of the society.
- Except public holidays, they are not eligible for any kind of leave.

// BY ORDER //

*(Signature)* 13/01/2020  
(YASAM LAKSHMINARAYANA REDDY)  
MEMBER SECRETARY

To  
The Principal,  
IGCAS/RGASC/PKAC/KCW, Puducherry.

Copy to: The Cashier, PONSHE, Puducherry.

③

2019-20  
odd

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)  
(PONSHE - REGN. NO. 397/2007)

Address: PIPMATE Complex, Lawspet,  
Puducherry - 605 008

Phone: (0413) 2257832  
Fax : (0413) 2254590

No.682/PONSHE/Estt./E1/2018

Puducherry, dt. 21.08.2019

**I.D.NOTE/MEMORANDUM**

Sub: PONSHE - Estt. - Engagement of Teaching/non-teaching staff in various disciplines in the constituent Colleges of PONSHE for the current semester of the academic year 2019-20 - Approval - Accorded. (odd)

-:-

Approval of the Chairman (PONSHE) - cum - Secretary to Govt. (EDN.) is accorded for engaging 55 nos. of teaching and non-teaching staff as detailed below, upto the end of the current semester of the academic year 2019-20 or till the process of Short Term Contract is finalised by the Directorate of Higher and Technical Education, whichever is earlier:

Sl.No.	Discipline	IGCAS	RGASC	KCW	PKAC	PKCE	TOTAL
1	Tamil	1	1	-	2	-	4
2	English	-	-	-	0	1	1
3	Commerce	3	3	-	2	-	8
4	Statistics	2	-	-	-	-	2
5	Biotechnology	2	-	-	-	-	2
6	Microbiology	2	-	-	-	-	2
7	Management (BBA)	-	4	-	-	-	4
8	Computer Science	-	12	-	4	-	16
9	Mathematics	-	-	-	1	-	1
10	Tourism	-	-	-	2	-	2
11	Co-op. Management	-	2	-	-	-	2
12	Social Work	-	-	1	-	-	1
13	Physical Education	-	-	1	①	-	2
14	Lab Technician	5	1	1	①	-	8
<b>TOTAL</b>		<b>15</b>	<b>23</b>	<b>3</b>	<b>13</b>	<b>1</b>	<b>55</b>

-2  
11

2. Out of the above 55 staff, approval of the Chairman is also accorded to engage the same 47 staff members who were engaged during the last semester in the following disciplines, as detailed below:

Sl.No.	Discipline	IGCAS	RGASC	KCW	PKAC	PKCE	TOTAL
01	Tamil	-	1	-	1	-	2
02	English	-	-	-	-	1	1
03	Commerce	1	1	-	5	-	7
04	Statistics	1	-	-	-	-	1
05	Biotechnology	2	-	-	-	-	2
06	Microbiology	2	-	-	-	-	2
07	Management(BBA)	-	4	-	-	-	4
08	Computer Science	1	8	-	5	-	14
09	Mathematics	-	-	-	1	-	1
10	Tourism	-	-	-	2	-	2
11	Social Work	-	-	1	-	-	1
12	Physical Education	-	-	1	1	-	2
13	Lab Technician	5	1	1	1	-	8
<b>TOTAL</b>		<b>12</b>	<b>15</b>	<b>3</b>	<b>16</b>	<b>1</b>	<b>47</b>

As per the requirement of staff during the current semester of the academic year 2019-20, the excess staff engaged during the previous semester of the academic year 2018-19 shall be transferred to the needy Institution wherever required, as detailed below:

④

Sl. No.	Discipline	College in which excess of staff	College to which staff are addl. required
1	Commerce - 3	PKAC - 3	IGCAS - 1 RGASC - 2
2	Computer Science - 2	IGCAS - 1 PKAC - 1	RGASC - 2

3. The Principal of the respective Colleges are also hereby permitted to engage the remaining 8 nos. of teaching staff additionally required during the current semester as per UGC norms with requisite qualification, as detailed below:

Sl. No.	Discipline	IGCAS	RGASC	PKAC	TOTAL
1	Tamil	1	-	1	2
2	Commerce	1	-	-	1
3	Statistics	1	-	-	1
4	Computer Science	-	2	-	2
5	Co-op. Management	-	2	-	2
<b>TOTAL</b>		<b>3</b>	<b>4</b>	<b>1</b>	<b>8</b>

4. The remuneration shall be paid at the following rates:


Asst. Professors/Lecturers(Arts & Science)	Rs.25,000/p.m.
Director of Physical Education	Rs.25,000/p.m.
Lab. Assistant/Technician	Rs.22,000/p.m.

5. The remuneration shall be claimed and disbursed by the Principals of the concerned colleges by submitting the attendance particulars/fund requirement to PONSHE.

6. The engagement is subject to the following conditions:

- (i) The engagement is purely a stop-gap arrangement and liable to be terminated at any time without any notice when the necessity therefor ceases.
- (ii) This engagement will not confer on the incumbent to claim for regular employment in future, as matter of right.
- (iii) The teaching staff has to handle minimum 16 hours per week. If sufficient teaching hours fall short, the services of the teaching staff may be spared to the needy colleges of the society.
- (iv) Except public holidays, they are not eligible for any kind of leave.

// BY ORDER //

16  
  
 (YASAM LAKSHMINARAYANA REDDY)  
 MEMBER SECRETARY

To

1. The Principal,  
IGCAS/RGASC/PKAC/KCW, Puducherry.
2. The Principal,  
Perunthalaivar Kamarajar College of Education,  
Karaikal.

8B  
1/4/2021

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)

**(PONSHE - REGN No.397/2007)**

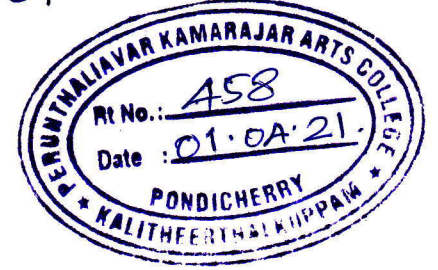
Address: PIPMATE Complex, Lawspet, Puducherry - 605 008	Phone: (0413) 2257832 Fax : (0413) 2254590
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No. 342/PONSHE/Estt/E3/particulars/2019 / 88

dt: 31 .03.2021

To,

The Principal,  
Perunthalaivar Kamarajar Arts College,  
Kalitheerthalkuppam  
Puducherry.



Sir,

Sub: PONSHE - Estt. - Details of sanctioned posts for the  
Academic years 2015-16 to 2020-21 - Reg.

Ref: Your letter No,100/PKACK./Aca/2020-21/373  
dt.26.03.2021

&&&&&

With reference to the letter cited on the subject mentioned above, I am to state that during 2015-16, 14 nos. of the following teaching posts were created and sanctioned for PKAC in the 6<sup>th</sup> General Body Meeting of PONSHE held on 06.03.2015.(Copy of minutes enclosed)

Sl.No	Discipline	No. of post sanctioned
1	Tamil	1
2	English	1
3	Mathematics	1
4	Computer Applications	4
5	Tourism	2
6	Commerce	5

2. Further no posts were sanctioned during the academic year 2016-17 to 2020-21. Moreover no sanctioned posts were made for short term contract. However, suitable staff are engaged on contract basis in the vacant posts based on the requirements.

Yours faithfully,

32

(B. RAJINA)  
JUNIOR ACCOUNTS OFFICER



**MINUTES OF THE SIXTH MEETING OF THE GOVERNING BODY OF PONDICHERRY SOCIETY FOR HIGHER EDUCATION (PONSHE) HELD ON 6<sup>TH</sup> MARCH, 2015 IN THE CHAMBER OF SECRETARY TO GOVT.(EDUCATION) -CUM- CHAIRMAN, PONSHE, PUDUCHERRY**

The following members were present:

- |   |  |                  |
|---|--|------------------|
| 1 | Thiru G. Ragesh Chandra, I.A.S.,<br>Secretary to Govt. (Education),<br>Government of Puducherry.                             | Chairman         |
| 2 | Thiru T. Karikalan,<br>Director of Higher & Technical Education,<br>Puducherry.  | Member Secretary |
| 3 | Thiru Ganessin. S,<br>Officer on Special Duty,<br>Directorate of Higher & Technical Education, Puducherry.                   | Member           |
| 4 | Dr. T. Savadamuthu,<br>Principal,<br>Perunthalaivar Kamarajar College of Education, Karaikal.                                | Member           |
| 5 | Dr. S. Madhavan,<br>Principal,<br>Indira Gandhi College of Arts & Science,<br>Kathirkamam, Puducherry.                       | Member           |
| 6 | Dr. Cheryl-Ann Gerardine Shivan,<br>Principal,<br>Perunthalaivar Kamarajar Arts College,<br>Kalitheerthalkuppam, Puducherry. | Member           |
| 7 | Dr. S. Madhavan,<br>Principal (i/c),<br>Rajiv Gandhi College of Arts & Science, Thavalakuppam,<br>Puducherry.                | Member           |
| 8 | Dr. R. Hemalatha,<br>Principal,<br>Kasthurba College for Women,<br>Villianur, Puducherry.                                    | Member           |

The Chairman welcomed the members present.

2. The Regional Director, NCTE, Bangalore, University Nominee, Pondicherry University, Puducherry, Under Secretary to Govt.(Finance) and Under Secretary to Govt.(Education) could not attend the meeting due to their pre-occupations.

3. The minutes of the meeting of Fifth Governing Body of PONSHE held on 09.07.2012 was read and recorded.
4. The action taken report on the minutes of the Fifth meeting held on 09.07.2012 was taken note of by the members.
5. The matters placed before the Governing Body for ratification were approved.
6. The following decisions have been taken in respect of agenda items placed for consideration:

**5.1 Placing the Auditor's Report for the financial year 2011-12, 2012-13 & 2013-14**

M/s. R.Suresh & Co., Puducherry and M/s. Sonal Mehta, Puducherry who were entrusted with the work of auditing the accounts of the PONSHE and its constituent colleges have submitted the Audit Report for the financial year 2011- 12 and for the financial years 2012-13 & 2013-14 respectively.

The same are placed before the G.B in Annexure - I.

**Decision:** Approved in toto.

**5.2 Placing the Inspection Report on the Accounts submitted by the Principal Accountant General (Civil Audit)**

Inspection report on the Accounts of the Office of the Member Secretary, PONSHE is placed before the Governing Body in Annexure - II.

**Decision:**

Inspection report was carefully taken note of by the Governing Body.

The Chairman made the following observations:

- (1) Recovery of professional tax from the salary of teaching and non-teaching staff to be made periodically and the same to be remitted to the concerned Municipality / Panchayats, without expecting their demands.
- (2) In the CPF scheme, employer's contribution @ 10% of the Pay in the Pay Band plus Academic Grade Pay to be deposited in the Bank account maintained for this purpose in a phased manner subject to availability of funds.
- (3) To transfer the post of Senior Accounts Officer from PKCE, Karaikal to PONSHE Society Office, Puducherry and to set up an Internal Audit Wing.
- (4) To conduct Governing Body meeting atleast twice in a year.

**5.3 Budget for the Financial Year 2015-16**

Name of the Office / College	Salaries / Wages	O.E./ O.C	Total
PONSHE OFFICE	42.00	12.00	54.00
IGCAS, Kathirkamam.	560.00	34.00	594.00
PKAC, Kalitheerthalkuppam.	184.00	22.00	206.00
RGASC, Thavalakuppam.	150.00	15.00	165.00
KCW, Villianur.	142.00	9.00	151.00
PKCE, Karaikal.	300.00	30.00	330.00
Total			1500.00
Salary for creation of 34 Asst. Professor posts, 1 post of Physical Director, and 3 posts of Laboratory Assistants, to be filled up on regular basis (8 months provision)			150.00
Construction of building / Renovation of class rooms, etc.			414.00
Payment of Employer's contribution for C.P.F.(upto 2013-14)			132.00
SCP (Book Bank, Soft skills & Personality Development, Guidance & Counselling, Remedial Counselling, Computer Literacy/Language Lab & Equipments)			100.00
Grand Total			2296.00

It is stated that an amount of Rs.1150 lakhs was allocated in B.E. 2014-15 to the Arts & Science Colleges and an amount of Rs.240.00 lakhs was allocated to B.Ed. College. The overall total amounts to Rs.1390 lakhs. The Government may be requested to provide additional funds through RUSA for construction of building in IGCAS & KCW during the financial year 2015-16.

**Decision:** Approved.

**5.4 Creation of Teaching and Non-teaching posts in the constituent Colleges run under the aegis of PONSHE**

**(1) Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam**

**(a) Teaching Posts : 14 Nos.**

The Principal, PKAC has stated that in 1997, 16 posts (non-teaching) were created for two UG courses. Now five courses exist viz., B.A.(Functional Tamil), B.Sc.(Mathematics), B.B.A. (Tourism & Travel Management), B.C.A., B.Com.(General) and the student strength has increased to 497. Hence, the Principal has requested to create the following 14 Assistant Professor posts in various disciplines to cope up the workload as per UGC norms and 11 non-teaching posts for the ensuing academic year 2015-16:



Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Tamil	96	96	96	Six	Five	One
2	English	42	41	41.5	Three	Two	One
3	Mathematics	82	77	79.5	Five	Four	One
4	Computer Applications	93	81	87	Five	One	Four
5	Commerce	74	84	79	Five	---	Five
6	B.B.A. (Tourism)	90	84	87	Five	Three	Two

**(b) Non-Teaching Posts : 11 Nos.**

- U.D.C.** : 1 No. is required for smooth function of office. There are around 500 students studying in five existing UG courses in the current year (2014-15). To look after University exams and academic related works one post is essentially required.
- Librarian** : 1 No. is required. About 6670 books are available in this college for the five UG courses. Every year new books are added to the Library. Hence, a Librarian post is required in addition to the post of one Assistant Librarian.
- Laboratory Assistant** : 1 No. is required to work in the Computer Lab.
- Marker** : 1 No. is required to assist the Director of Physical Education in conducting sports and games and in preparation of playground for conducting sports event.
- MTS (General)** : 2 Nos.  
31 faculties for this academic year 2014-15 are working in the 8 Departments of 5 courses available in this college. Group D posts are required to carry out the work assigned by the faculties of Departments. Hence, at least 2 MTS (General) posts are required.
- MTS (House Keeping)** : 4 Nos.  
This College building has one Ground Floor, one First Floor and one Second Floor with a total of 27 rooms which are to be cleaned every day and the college campus also to be kept clean and tidy. Hence, 4 posts of MTS (House Keeping) are essentially required. (Presently, employees from Self Help Groups are engaged through outsourcing)
- MTS (Gardening)** : 1 No.  
There exists a vast area of landscape. To maintain the existing gardens and the lawns 1 post of MTS (Gardening) is essentially required. (Presently an employee from Self Help Group is engaged through outsourcing)

**(2) Rajiv Gandhi Arts and Science College, Thavalakuppam**

**(a) Teaching Posts : 18 Nos.**

The Principal, RGASC has stated that the college runs five courses viz., B.Com. (General), B.Com.(Co-op. Management), B.B.A., B.Sc.(Computer Science) and B.C.A. At present 10 regular teaching staff are working in the College and 18 teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following 18 Assistant Professor posts in various disciplines as per the UGC norms and 3 non-teaching posts for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Co-op. Management	60	72	66	Four	Two	Two
2	Computer Science	79	79	79	Five	One	Four
3	Computer Applications	88	88	88	Five	---	Five
4	Business Administration	80	80	80	Five	---	Five
5	Mathematics	32	21	26.5	Two	One	One
6	English	33	33	33	Two	One	One

**(b) Non-Teaching Posts : 3 Nos.**

Assistant : 1 No. is required for smooth running of office work and for maintenance of student particulars.

L.D.C. : 1 No. is required for smooth running of office work and for maintenance of student particulars.

Laboratory Assistant : 1 No. is required to work in the Computer Lab.

**(3) Indira Gandhi College of Arts and Science, Kathirkamam**

**(a) Teaching Posts : 3 Nos.**

The Principal, IGCAS has stated that the college runs five courses viz., B.Sc., (Applied Microbiology), B.Sc.(Bio-technology), B.A.(Statistics), B.Com.(Foreign Trade), B.C.A. At present six regular teaching staff working in the College and three teaching posts needs to be created to cope up the workload. Hence, the Principal has requested to create the following three Assistant Professor posts in various disciplines as per the UGC norms for the ensuing academic year 2015-16:

Sl. No.	Discipline	Total Teaching hours per week (Semester-wise)		Average Work-load (in hours)	No. of posts required as per UGC norms	No. of posts existing	No. of posts to be created
		Odd	Even				
1	Applied Microbiology	70	72	71	Four	Three	One
2	Bio-technology	70	72	71	Five	Three	Two

**(b) Non-Teaching Posts : NIL**

**(4) Kasthurba College for Women, Villianur**

**(a) Teaching Posts : NIL**

The Principal, KCW has stated that the college runs two courses viz., B.A. (Historical Studies) & B.A. (Social Work) exclusively for female candidates having student strength of 143. She has also stated that at present 12 posts of Assistant Professor in various disciplines were created and filled. However, there exists no College Director of Physical Education post in the College. Currently, one agency staff is engaged on contract basis through M/s.KEN Agency, Bengaluru in the discipline of Physical Education. Hence, she has requested to create one post of College Director of Physical Education and two other non-teaching posts for smooth functioning of the College for the ensuing academic year 2015-16, as given below:

**(b) Non-Teaching Posts : 4 Nos.**

College Director of Physical Education : 1 No. is required for smooth functioning of the College and welfare of student community.

MTS (General) : 1 No. is required to carry out the work assigned by the faculties of Departments and assist in office work.

MTS (House Keeping) : 2 Nos. is required to regularize the existing two full time casual labourers under the scheme Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009.

**(5) Perunthalaivar Kamarajar College of Education, Karaikal**

**(a) Teaching Posts : 6 Nos.**

The Principal, PKCE has stated that as per NCTE Regulations, 2014, the duration of B.Ed Course has been enhanced from one year to two years from the academic year 2015-16 and to comply before 31.10.2015. Thus the institution is to create additional six teaching positions for an intake of 100 students (Total of 200 students for two years). The NCTE has also listed the requisite number of Administrative and Professional staff for both B.Ed and D.El.Ed courses in the Regulations, 2014. The details of the teaching posts and non-teaching posts required, existing posts and the additional posts to be created for B.Ed. courses are given below:

-: 7 :-

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Assistant Professor of Education	Four	One	Three
2	Assistant Professor of Pedagogy	Eight	Seven	One
3	Lecturer in Visual Arts	One	---	One
4	Lecturer in Performing Arts	One	---	One

**(b) Non-Teaching Posts : 3 Nos.**

Sl. No.	Post to be created	No. of posts required as per NCTE new norms	No. of posts existing	No. of posts to be created
1	Store Keeper	One	---	One
2	Technical Assistant	One	---	One
3	Computer Lab Assistant	One	---	One

**Decision:**

Approved for creation & filling up of teaching posts in PKAC - 14 Nos., RGASC - 18 Nos., IGCAS - 3 Nos. & PKCE - 6 Nos. Creation of non-teaching posts is deferred. It was decided to engage the MTS (General/ House Keeping/ Security) and Drivers on outsourcing basis according to the requirement.

**5.5 Renewal of contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases through M/s.KEN Consulting Pvt. Ltd., Bengaluru with the existing agreement and same terms & conditions**

It is submitted that approval was accorded by the Chairman, PONSHE for engagement of 37 teaching and 7 non-teaching staff in total 44 staff through M/s. KEN Consulting Private Ltd., Bengaluru for the period from 01.12.2014 to 30.06.2015 vide Order No.439/PONSHE/Estt./ E2/2013(Part II) dated 27.10.2014. It is now proposed to renew their contract for a further period of six months from 01.07.2015 to 31.12.2015 or till the necessity therefore ceases with the existing agreement and same terms & conditions for smooth functioning of the constituent Colleges.

**Decision:**

Deferred. No extension can be allowed after the expiry of the contract (i.e. from 01.07.2015) X

**5.6 Increasing the quantum of imprest amount of PONSHE from Rs.1,000/- to Rs.3,000/-**

The PONSHE has been sanctioned with an imprest amount of Rs.1,000/-. It is found that this imprest amount is highly insufficient to meet the unforeseen expenditure viz., courier charges, making arrangements for conduct of official meetings, refreshment charges etc. PONSHE, being an administrative head of all its five constituent colleges, it finds difficult to meet out the urgent and immediate expenditure with in the meager amount of Rs.1,000/-. Hence it is submitted that the Member Secretary (PONSHE) may be empowered to utilize a sum of Rs.3,000/- and it may be recouped whenever the amount has been utilized.

**Decision:**

After discussion, Governing Body has approved for increase in the imprest amount from Rs.1000/- to Rs.3,000/- in the PONSHE Office and all its constituent colleges.

**5.7 Implementation of uniform fee structure in all the constituent Arts & Science colleges of PONSHE**

The AG Audit party during their inspection has instructed to adopt an uniform fee structure among the constituent arts and science colleges of PONSHE and also directed for revision of existing fee structure. Accordingly, the revised uniform fee structure proposed for implementation by the constituent Arts & Science colleges of PONSHE from the ensuing academic year is as given below:

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
1	<b>Tuition fees</b> Residents (per semester)	500	500	100	300	100	300	100	300
2	<b>Tuition fees</b> Non-Residents (per semester)	500	500	250	400	250	400	250	400
3	Athletic Association (per annum)	60	60	30	60	30	60	30	60
4	College Day (per annum)	25	50	25	50	25	50	25	50
5	College Magazine (per annum)	40	50	25	50	25	50	25	50
6	College Union / Department Association (per annum)	40	40	20	40	20	40	20	40
7	College Calendar (per annum)	10	25	10	25	10	25	10	25
8	Medical Inspection (per annum)	10	10	10	10	10	10	10	10

Sl. No	Name of the Fees	IGCAS Rs.		RGASC Rs.		PKAC Rs.		KCW Rs.	
		Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
9	Students Medical Assistance Fund (per annum)	10	10	10	10	10	10	10	10
10	Reading Room / Library (per annum)	10	10	10	10	10	10	10	10
11	Admission Fee (on admission only)	10	10	10	10	10	10	10	10
12	Laboratory for Science Group (per annum)	--	--	40	40	40	40	40	40
13	Fine Arts Association (per annum)	-	20	20	20	20	20	20	20
14	Stationery Fee (per annum)	10	20	10	20	10	20	10	20
15	Caution Money Deposit (on admission only)	50	50	50	50	50	50	50	50
16	Laboratory (For Bio-Technology / Applied Microbiology / Computer Science / Statistics) (per annum)	250	250	250	250	250	250	--	--
17	Test and Examination Fee (per annum)	27	50	--	50	--	50	--	50

**Decision:**

Approved the implementation of the uniform fee structure amongst the constituent colleges of PONSHE except tuition fees. The Chairman has suggested to approach leading Insurance companies to start an insurance scheme viz., "Students' Health Insurance Scheme" to cover untoward incidents viz., accidents / death, for the welfare of student's community in all the constituent colleges of PONSHE.

**5.8 Delegation of Administrative and Financial Powers to the Chairman, Member Secretary and Principals of constituent colleges of PONSHE (on par with their counterparts in the Government of Puducherry)**

In the Fourth Governing Body meeting it has been decided to delegate financial powers to the Chairman, Member Secretary, Principals as per the GFR and DFPR issued by the Government from time to time. Now, it is proposed to delegate the Administrative and Financial Powers to the Chairman, Member Secretary, Principals of Constituent Colleges of PONSHE on par with the latest Government Order issued by the Finance Department, Puducherry re-delegating the financial powers.

The proposed delegation of Administrative and Financial Powers to the Chairman, Member Secretary, Principals of constituent colleges (on par with their Counterparts in the Government of Puducherry) is placed before the Governing Body in Annexure - III.

**Decision:**

Approved with modifications at Sl.Nos.10, 12, 26, 35, 42(i) and 55.

**5.9 Provision of video surveillance camera systems in the constituent colleges of PONSHE**

Recently, the functioning of PKAC, K.T.Kuppam, Puducherry was disturbed and it was forced to close for a couple of days due to unrest and fight amongst the groups of students supported by outsiders. The Principal has suggested for provision of surveillance system in the College in 24x7 basis to tide over such a situation in future for smooth functioning of the college and in security angle also. It is pertinent to mention that this facility is already in existence in the Bharathidasan Govt. College for Women, Puducherry. Therefore, it is submitted for approval that a video surveillance camera systems may be installed in all the constituent colleges of PONSHE.

**Decision:**

Approved. After obtaining approval from the Competent Authorities, it will be installed only in the normal places and not in the sensitive places.

**INDIRA GANDHI COLLEGE OF ARTS AND SCIENCE, KATHIRKAMAM**

**5.10 Construction of own College building**

The Principal has stated that a land measuring an extent of 2Ha-99A-2C at Oulgaret Revenue Village has been acquired by the Govt. and handed over to the PONSHE on 17.07.2009 for the purpose of construction of own building for the IGCAS, Kathirkamam. However, the College is functioning in Govt. Girls Hr. Sec. School campus from its inception.

Since the College is not functioning in its own building, it cannot be able to apply for permanent affiliation from the Pondicherry University.

Due to non-acquiring of permanent affiliation and not having its own campus, it is deprived from getting financial assistance from the UGC though the College is included under section 2(f) of UGC Act. It is mandatory for the college to have its own building to get 12(b) status from UGC.

The Pondicherry University has instructed to take steps for setting up of a Language lab. for imparting new techniques in teaching and enriching the knowledge of the students. However, the College is facing inadequate space for setting up the lab.

**Decision:**

Approved for construction of own building in the acquired land measuring to an extent of 2Ha-99A-2C at Oulgaret Revenue Village. The Chairman viewed to take action for availing loan from HUDCO / NABARD for construction of the building.

**5.11 Upgradation of the post of Driver (LMV) in IGCAS as Driver (LMV) Grade-II, on par with similar post available in Govt. of Puducherry**

There exist three Driver posts in the constituent colleges of PONSHE as per the Recruitment Rules available in the Society. Currently, the one LMV Driver post carrying the grade pay of Rs.1900/- was filled up by posting Thiru R.Kaliaperumal, who was appointed and working as Driver in IGCAS w.e.f. 04.12.2006. Now, the individual has completed eight years of service 03.12.2014 and become eligible for promotion to the post of Driver Grade-II which carries grade pay of Rs.2400/-.

It is pertinent to point out that, there exists no post in the Grade of Driver (LMV) Grade-II to offer promotion to the individual. Hence, it is necessitated to upgrade the lone post of Driver (LMV) in IGCAS which is equivalent to the post of Driver (LMV) Grade-III available in the Government of Puducherry, as Driver (LMV) Grade-II.

The proposed Recruitment Rules for the post of Driver (LMV) Gr-II, on par with RRs available in Govt. of Puducherry is as follows:

1	Name of the post	:	Driver (LMV) Grade-II
2	Number of post	:	1 (One) subject to variation dependent on work load
3	Classification	:	General Central Services Group C Non-Gazetted Non-Ministerial
4	Pay Band and Grade Pay / Scale of Pay	:	Pay Band-1 Rs.5200-20200 + Grade Pay Rs.2400
5	Whether Selection post or non-selection post	:	Non-Selection
6	Age limit	:	Not applicable
7	Educational and other qualifications	:	Not applicable
8	Experience	:	Promotion from Driver (LMV) who have put in 8 years of continuous years in the grade after appointment thereto on regular basis
9	Period of probation if any	:	Not applicable
10	Method of Recruitment	:	By Promotion
11	Composition of Recruitment Committee in the case of Direct Recruitment	:	1. Chairman, PONSHE 2. Member Secretary, PONSHE 3. S.A.O., PONSHE

**Decision:** Approved.



### **5.12 Enhancement of Cheque Drawing Power**

The Principal has stated that till date, he has been empowered cheque drawing power to the tune of Rs.10,000/- which is found to be highly insufficient to meet out the price hike of all supplies of chemicals, reference books, subject books, servicing cost and labour charges towards maintenance of lab. equipments and computers, etc.

As the College is offering non-traditional courses viz., B.Sc. (Bio technology), B.Sc.(Applied Microbiology), B.C.A and B.Sc. (Statistics) which are lab oriented courses. Hence the financial requirement is highly required for the smooth conduct of practical classes so as to avoid student problems. Hence, Principal has requested to enhance the cheque drawing power from Rs.10,000/- to Rs.20,000/-.

It is proposed in the present GB Meeting to re-delegate the Administrative / Financial powers to the Principals of the constituent College. Hence, the need for enhancement of cheque drawing powers to the Principal does not arise.

**Decision:** Deferred.

### **5.13 Constitution of Condemnation Committee**

The Principal has stated that the College is functioning from the year 2001 in the premises of Govt. Girls Hr. Sec. School. Almost 13 years have been passed and furniture purchased at the time of inception of this college became old and obsolete. Hence, the necessity arises to condemn the old and obsolete materials, as there is no separate place for keeping the old/scrap materials.

Before condemnation, it is essential to get approval of the condemnation committee. But there is no such committee was formed and the official procedure could not be followed further in disposing the scrap materials dumped.

Hence, it is suggested that action may please be taken to form a condemnation committee with the following members on par with Government Colleges:

- |  |             |
|--|-------------|
| 1. Principal of concerned College        | -- Chairman |
| 2. Senior Accounts Officer, PONSHE       | -- Member   |
| 3. Assistant Engineer, Electricity Dept. | -- Member   |
| 4. Assistant Engineer, PWD               | -- Member   |
| 5. Stores Superintendent, DAT            | -- Member   |

**Decision:**

The Governing Body approved the constitution of condemnation committee as mentioned in the Agenda. After approval of the condemnation committee, approval of the Member Secretary, PONSHE is required to be obtained before condemnation.

**PERUNTHALAIVAR KAMARAJAR ARTS COLLEGE, KALITHEERTHALKUPPAM**

**5.14 Construction of II phase building**

The Principal has requested for construction of building (Second phase) in view of starting of new courses in future which includes the following :

- (1) Class rooms block
- (2) Administrative / Library block
- (3) Auditorium
- (4) Tennis court
- (5) Kabbadi court
- (6) Open gallery
- (7) Running track (200 mts. & 400 mts.)
- (8) Volley Ball court
- (9) High Jump court
- (10) Basket Ball court

If financial position does not permit, she has requested to construct at least Auditorium in the ensuing financial year.

The Principal's request for construction of Auditorium may be approved in the welfare of students' community.

**Decision:** Deferred due to paucity of funds.

**5.15 Erection of Statue (bust) of Perunthalaivar Kamarajar**

The Principal has stated that the college is named after the people's leader Perunthalaivar Kamarajar. Erection of his statue (bust) is one of the long pending. Therefore, she has requested to erect a bust of the leader. ✓

**Decision:** Approved.

**5.16 Provision of an Arch at the entrance of the College**

The Principal has stated that there exists a provision for erection of an Arch at the entrance of the College and the PONSHE has been addressed in the past for completion of the Arch. At present, a new iron board has been set up as a temporary arrangement. Therefore, she has requested to consider the provision of an Arch at the entrance of the College. ✕

**Decision:**

Approved for erection of PVC or Metal Arch.

**5.17 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the College has been sanctioned with an imprest amount of Rs.1000/-. This amount found to highly insufficient to meet the day to day expenses due to the price hike of all commodities. Therefore, she has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**RAJIV GANDHI ARTS AND SCIENCE COLLEGE, THAVALAKUPPAM**

**5.18 Filling up the vacant non-teaching posts**

The Principal has requested to fill up the vacant posts of Superintendent, UDC (2 Nos.) and Storekeeper Grade-III in view of increase in work load for smooth functioning of the office and in consideration of the welfare of students community.

**Decision:**

Instructed to address the DP&AR / DAT to fill up the posts, on deputation basis.

**5.19 Construction of own Building**

The Principal has stated that due to lack of an own building for the College, it becomes very difficult to obtain affiliation from the Pondicherry University. He has also stated that land has been allotted for college use but construction not yet commenced. Hence he has requested to sanction an amount of Rs.3,00,00,000/- ( Rupees three crores only) to construct own building (both Academic and Administrative) for the following estimate:

1.	15 Classroom	-	4800+5400 = 10200 Sq.ft.
2.	Two Laboratory	-	2000 Sq.ft.
3.	One Library	-	2000 Sq.ft.
4.	Principal's Room	-	600 Sq.ft.
5.	Office Room	-	600 Sq.ft.
6.	Two Staff Room	-	1200 Sq.ft.
7.	Store Room	-	600 Sq.ft.
8.	NCC/NSS	-	600 Sq.ft.
9.	Sports Room	-	600 Sq.ft.
10.	Multipurpose Hall	-	2000 Sq.ft.
	<b>TOTAL</b>	-	<b>20400 Sq.ft.</b>

**Decision:** For the time being deferred. However, the Chairman expressed to take action for getting one more room from GHSS, Thavalakuppam, Puducherry.

**5.20 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has stated that the expenses in the College are increased nowadays. Therefore, he has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/- for smooth running of the day-to-day expenses.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**KASTHURBA COLLEGE FOR WOMEN, VILLIANUR**

**5.21 Construction of Own building**

The Principal has requested for construction of a two storeyed building by utilizing the vacant land measuring an extent of 1.5 acres lying in the premises of Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry as permitted vide Order No.433061/CS(Edn)/E.10/2009 dated 20.10.2008.

**Decision:**

Approved with instructions to prepare a detailed plan to avail loan from HUDCO for construction of the building.

**5.22 Accommodation of College in one separate section of Kannagi Govt. Girls Hr. Sec. School, Villianur**

The Principal has requested for accommodation of the college in one separate section of the premises belonging to the Kannagi Govt. Girls Hr. Sec. School, Villianur, Puducherry and provision of separate electric line till the construction of new building.

**Decision:** Deferred.

**5.23 Absorption of two full time casual labourers in the proposed regular posts of M.T.S. (House Keeping)**

The below mentioned two full time casual labourers were engaged w.e.f. 20.09.2012 in the KCW, Villianur. Now, they have completed more than two years of service and possess educational qualification of H.Sc., passed. The individuals have also requested for their absorption in the regular post of MTS (House Keeping). Hence, it is now proposed to consider them for absorption in the regular post of M.T.S.(House Keeping) proposed to be created in the College based on the Govt. of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009:

Sl. No	Name Tmt./Selvi	Date of Birth	Qualification	Date of engagement of Part-time	Date of engagement of full-time
1	K.Pourani	02.08.1973	H.Sc.,	11.11.2005	20.09.2012
2	D.Kannagi	03.08.1987	H.Sc.,	11.11.2005	20.09.2012

**Decision:** Deferred.

**5.24 Increasing the quantum of imprest amount from Rs.1000/- to Rs.2000/-**

The Principal has requested to increase the quantum of imprest amount from Rs.1000/- to Rs.2000/-.

**Decision:**

Decision already taken in the item No.5.6 is applicable.

**PERUNTHALAIVAR KAMARAJAR COLLEGE OF EDUCATION, KARAIKAL**

**5.25 Regularisation of ad-hoc services of Mrs. G. Bavani, Assistant Professor of Tamil (B.Ed. Course)**

The Principal has stated that the post of Assistant Professor of Tamil was vacant from 23.11.2012 and hence the proposal for filling up of the same was submitted to PONSHE. In the mean while, Mrs. G.BAVANI who was working as Lecturer in Tamil (D.El.Ed. course) submitted an application with the request to consider for the post of Assistant Professor in Tamil since she was having the minimum eligibility for the post of Assistant Professor of Tamil as per the university regulations. By considering her application, she was placed in the post of Assistant Professor of Tamil on 27.09.2013 on ad-hoc basis.

He has further stated that since this post is already created one by the society for this college and the incumbent is having the requisite qualifications as prescribed by the authorities (NCTE, UGC and Pondicherry University), he has therefore requested that her services may be placed on regular basis from the date of joining i.e. from 27.09.2013.

**Decision:** Approved.

**5.26 Enhancement of the duration of B.Ed. course from one year to two years and creation of additional facilities**

The Principal has stated that NCTE has notified the revised Norms and Standards for the courses in Teacher Education, Fine Arts, Physical Education etc. as NCTE (Recognition, Norms and Procedure) Regulations, 2014 and the same has been published in the Gazette of India (Extra ordinary - No. 346 dated 01.12.2014) as detailed below.

- The existing teacher education institutions will move to composite institutions gradually. (Sec 2(b) of NCTE Regulations 2014). Since this college is offering both D.El.Ed. and B.Ed. courses, this college comes under the category of Composite College.
- The duration of B.Ed. programme has been enhanced from one year to two years from the academic year 2015-16 and
- Accordingly the college has to provide the required additional infrastructure and instructional facilities based on the enhancement of the duration of the course and the same should be completed by 31<sup>st</sup> October, 2015.
- Creation and recruitment of additional teaching positions and Administrative & Professional Staff
- Upgrading and strengthening the existing facilities – Procurement of Furniture, Laboratory facilities, Library, Common Room etc.

Therefore, he has requested to provide additional infrastructure and instructional facilities to comply with the new regulations before 31.10.2015 to offer the two year B.Ed. course from the academic year.

**Decision:** Approved.

#### **5.27 Conversion of H.O.D. – D.El.Ed. post as Assistant Professor for B.Ed. Course**

The Principal has stated that as per the NCTE Regulations, 2014, the faculty in the specialized courses can be shared with other teacher education courses, the requirement of faculty positions for D.El.Ed. course with an intake of 50 students will be only 5 Lecturers in curriculum and pedagogy. At present, there are 6 posts (HOD-1 & Lecturers-5) for D.El.Ed. course. Hence he has requested to convert the post of HOD as Assistant Professor for B.Ed. since both are with same qualification and pay scales.

**Decision:** Approved.

#### **5.28 Conversion of non-teaching posts of MTS (G) as Store Keeper, Instructor in Educational Technology as Technical Assistant, Instructor in ICT as Computer (ICT) Laboratory Assistant**

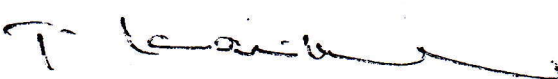
The Principal has stated that it is proposed to create the following posts by converting the existing vacant post of MTS (G) as Store Keeper, vacant post of Instructor in Educational Technology as Technical Assistant. The post of Instructor in ICT may be converted as Computer (ICT) Laboratory Assistant after the incumbent vacates his position.

Name of the post	No.	Qualification
Store Keeper PB1+ GP Rs. 1900/-	1	12 <sup>th</sup> Class pass with computer /Typing knowledge
Technical Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Physics/Electronics) / Diploma in Electrical and Electronics Engineering
Computer (ICT) Laboratory Assistant PB1+ GP Rs. 2000/-	1	B.Sc. (Computer Science)/BCA /Diploma in Computer Engineering

**Decision:** Deferred.

**Any other items with the permission of the Chair :**

1. The Governing Body decided to transfer the teaching and non-teaching staff working in all the constituent colleges of PONSHE as per the transfer policy, for its smooth functioning.
2. It was decided by the Governing Body for transfer of one four wheeler available in the PKCE, Karaikal to PONSHE Society Office, Puducherry.
7. The Governing Body meeting ended with a vote of thanks.

  
MEMBER SECRETARY, PONSHE  
- CUM - DIRECTOR OF HIGHER &  
TECHNICAL EDUCATION

  
CHAIRMAN, PONSHE  
- CUM - SECRETARY TO GOVT  
(EDUCATION)

SB  
14/7/2021

**PONDICHERY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)  
(PONSHE - REGN. NO. 397/2007)

Address: PIPMATE Complex, Lawspet,  
Puducherry - 605 008

Phone: (0413) 2257832  
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No.682/PONSHE/Estt./E1/2020 (Vol.II) / 80

Puducherry, Dt.: 12.07.2021

**I.D.NOTE/MEMORANDUM**

Sub: PONSHE - Estt. - Engagement of Teaching/non-teaching staff in various disciplines in the constituent Colleges of PONSHE for the even semester of the academic year 2020-21 - Approval - Accorded.

- Ref: 1. This Society's I.D. Note/Memorandum of even No. dated 03.09.2020, 17.11.2021 and subsequent Orders thereon.  
2. Letters/I.D.Note, received from the Principals of all Arts and Science Colleges, Puducherry dt.23.03.2020, 25.03.2021, 26.03.2021, 30.03.2021 and 31.03.2021.  
3. Circular No.327/DHTE/Tech./T2/2021 dt.26.03.2021 of the DHTE, Puducherry.  
4. I.D. No.660/Secy/Edn/PA/21, 08.07.2021 of the Chairman (PONSHE)-cum-Secretary to Govt.(EDN.), Puducherry.

\*\*\*

Approval of the Secretary to Govt. (EDU) - cum -Chairman (PONSHE), Puducherry is accorded for engaging 48 nos. of teaching, 10 nos. of non-teaching staff on short term contract basis for a period of five months from 05.04.2021 to 31.08.2021 or upto end the even semester of the academic year 2020-21, as detailed below:

Sl. No.	Discipline	IGCAS	RGASC	PKAC	KCW	TOTAL
1	Tamil	-	1	2	-	3
2	English	-	-	1	-	1
3	Commerce	4	3	2	-	9
4	Statistics	2	-	-	-	2
5	Biotechnology	2	-	-	-	2
6	Microbiology	2	-	-	-	2
7	Management(BBA)	-	4	-	-	4
8	Computer Science	-	12	5	-	17
9	Mathematics	-	-	2	-	2
10	Tourism	-	-	1	-	1
11	Co-op. Management	-	2	-	-	2
12	French	-	-	1	-	1
13	Psychology	-	-	-	1	1
14	Social Work	-	-	-	1	1
15	Physical Education	-	-	1	1	2
16	Lab Technician	5	1	1	1	8
	<b>TOTAL</b>	<b>15</b>	<b>23</b>	<b>16</b>	<b>4</b>	<b>58</b>

...2/-



3. The remuneration shall be paid at the following rates:

Asst. Professors/Lecturers(Arts & Science)	Rs.25,000/- p.m.
Director of Physical Education	Rs.25,000/- p.m.
Lab Technician/Lab Attendent	Rs.22,000/- p.m.

4. The remuneration shall be claimed and disbursed by the Principals of the concerned colleges by submitting the attendance particulars/fund requirement to PONSHE.

5. The engagement is subject to the following conditions:

- (i) The engagement is purely on stop-gap arrangement and liable to be terminated at anytime without any notice when the necessity therefore ceases;
- (ii) The engagement will not confer on the incumbent to claim for regular employment in future, as a matter of right;
- (iii) The teaching staff has to handle minimum 16 hours per week. If sufficient teaching hours fall short, the services of the teaching staff may be spared to the needy colleges of the society;
- (iv) They are not entitled for any kind of leave except Public Holidays;
- (v) All the academic and non-academic work of the entire semester should be carried out by the outsourced staff;
- (vi) Remuneration shall be restricted only for a period of 5 months during the entire semester for both the teaching and non-teaching staff; and
- (vii) The classes, examinations, practical and other academic and non-academic works should be conducted either online/offline as decided by the Govt. or Regulatory Bodies, from time to time and to complete the syllabus for all courses within the time limit, as prescribed by UGC/Pondicherry University.

**// BY ORDER //**



**(P.T. RUDRA GOUD)**  
**MEMBER SECRETARY (PONSHE)**

5/8

To

The Principal,  
IGCAS/RGASC/PKAC/KCW,  
Puducherry.

Copy to: 1. The Officer on Special Duty, DHTE, Puducherry.  
2. The Cashier, PONSHE, Pondy.  
3. Spare

2020-21 odd

**PONDICHERRY SOCIETY FOR HIGHER EDUCATION**  
(A Society fully funded and managed by the Government of Puducherry)  
(PONSHE – REGN. NO. 397/2007)

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No.682/PONSHE/Estt./E1/2020(Vol.II)

Puducherry, dt. 17.11.2020

**I.D.NOTE/MEMORANDUM**



**Sub:** PONSHE – Estt. – Engagement of Teaching/non-teaching staff in various disciplines in the constituent Colleges of PONSHE for the odd semester of the academic year 2020-21 – Approval - Accorded.

- Ref:**
1. This Society's I.D. Note/Memorandum of even No. dated 13.01.2020.
  2. Letter No.PU/ACA/Aca9/Cir/2020-21/54 dt.12.08.2020 of the Registrar i/c, Pondicherry University, Puducherry.
  3. Letters received from the Principals of all Arts and Science Colleges, Puducherry dated 24.08.2020, 28.08.2020, 23.10.2020 and 29.10.2020.
  4. I.D.Note No.48111/CS/DC dt.12.11.2020 of the Chairman (PONSHE)-cum-Secretary to Govt. (EDN.), Puducherry.

\*\*\*

Approval of the Hon'ble Minister for Education, Puducherry and Chairman (PONSHE) – cum - Secretary to Govt. (EDN.) is accorded for engaging 49 nos. of teaching and non-teaching staff on contract basis for a period of five months during the odd semester of the academic year 2020-21, as detailed below:

Sl. No.	Discipline	IGCAS	RGASC	PKAC	KCW	TOTAL
1	Tamil	-	1	2	-	3
2	English	-	-	1	-	1
3	Commerce	4	3	2	-	9
4	Statistics	2	-	-	-	2
5	Biotechnology	2	-	-	-	2
6	Microbiology	2	-	-	-	2
7	Management(BBA)	-	4	-	-	4
8	Computer Science	-	12	5	-	17
9	Mathematics	-	-	1	-	1
10	Tourism	-	-	1	-	1
11	Co-op. Management	-	2	-	-	2
12	French	-	-	1	-	1
13	Psychology	-	-	-	1	1
14	Physical Education	1	-	1	1	3
	<b>TOTAL</b>	<b>11</b>	<b>22</b>	<b>14</b>	<b>2</b>	<b>49</b>

2. Out of the above 49 staff, approval is also accorded to engage the same 43 staff members who were engaged during the Academic Year, 2019-20 in the following disciplines, as detailed below:

Sl.No.	Discipline	IGCAS	RGASC	PKAC	TOTAL
1	Tamil		1	2	3
2	English	-	-	1	1
3	Commerce	3	3	2	8
4	Statistics	2	-	-	2
5	Biotechnology	2	-	-	2
6	Microbiology	2	-	-	2
7	Management (BBA)	-	4	-	4
8	Computer Science	-	12	4	16
9	Mathematics	-	-	1	1
10	Tourism	-	-	1	1
11	Co-op. Management	-	2	-	2
12	Physical Education	-	-	1	1
	<b>TOTAL</b>	<b>9</b>	<b>22</b>	<b>12</b>	<b>43</b>

3. The Principals are also permitted to engage the following additional staff required due to introduction of new courses in some colleges/to fill up the vacancies arisen due to resignation/demise of staff as per UGC norms with requisite qualification by following usual procedure. The engagement of Physical Education Directors on contract basis may be made as and when Colleges are opened and the regular classes are commenced:

Name of College	Commerce	Comp. Science	French	Psychology	Physical Director	Total
IGCAS	1	-	-	-	1	2
PKAC	-	1	1	-	-	2
KCW	-	-	-	1	1	2
<b>Total</b>						<b>6</b>

4. The remuneration shall be paid at the following rates:

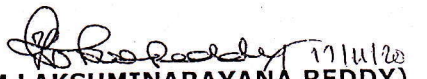
Asst. Professors/Lecturers(Arts & Science)	Rs.25,000/p.m.
Director of Physical Education	Rs.25,000/p.m.

5. The remuneration shall be claimed and disbursed by the Principals of the concerned colleges by submitting the attendance particulars/fund requirement to PONSHE.

6. The engagement is subject to the following conditions:

- (i) The engagement is purely on stop-gap arrangement and liable to be terminated at any time without any notice when the necessity therefore ceases;
- (ii) The engagement will not confer on the incumbent to claim for regular employment in future, as a matter of right;
- (iii) The teaching staff has to handle minimum 16 hours per week. If sufficient teaching hours fall short, the services of the teaching staff may be spared to the needy colleges of the society;
- (iv) They are not entitled for any kind of leave except Public Holidays;
- (v) All the academic and non-academic work of the entire semester should be carried out by the outsourced staff;
- (vi) Remuneration shall be restricted only for a period of 5 months during the entire semester for both the teaching and non-teaching staff; and
- (vii) The classes, examinations, practicals and other academic and non-academic works should be conducted either online/offline as decided by the Government or Regulatory Bodies, from time to time and to complete the syllabus for all courses within the time limit, as prescribed by UGC/Pondicherry University.

// BY ORDER //

  
(YASAM LAKSHMINARAYANA REDDY)  
MEMBER SECRETARY

To

The Principal,  
IGCAS/PGASC/PKAC/KCW, Puducherry.

- Copy to: 1. The Officer on Special Duty, DHTE, Puducherry.  
2. The Cashier, PONSHE, Pondy.  
3. Spare